



# Santee School District

**SCHOOLS:**  
 Cajon Park  
 Carlton Hills  
 Carlton Oaks  
 Chet F. Harritt STEAM  
 Hill Creek  
 Pepper Drive  
 PRIDE Academy  
 at Prospect Avenue  
 Rio Seco  
 Sycamore Canyon  
 Alternative  
 Success Program

**BOARD OF EDUCATION  
 REGULAR MEETING  
 AGENDA  
 October 5, 2021**

**District Mission**

*Providing an extraordinary education in an inspiring environment with caring people*

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<b>A. OPENING PROCEDURES – 7:00 p.m.</b>	4
1. Call to Order and Welcome	
2. District Mission	
3. Pledge of Allegiance	
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three minutes. Meetings are recorded.</i>	
<b>D. CONSENT ITEMS</b>	10
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
<b>Superintendent</b>	
<b>1.1. <u>Approval of Minutes</u></b>	11
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	
<b>Business Services</b>	
<b>2.1. <u>Approval/Ratification of Travel Requests</u></b>	16
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.	

- 2.2. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation** 18  
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 20  
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of August 2021.
- 2.4. Approval/Ratification of General Services Agreements** 26  
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.5. Adoption of Proclamation for National School Lunch Week** 27  
It is recommended that the Board of Education adopt a proclamation endorsing the week of October 11 – 15, 2021 as “National School Lunch Week.”
- 2.6. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 29  
It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2021, and authorize administration to submit the report to San Diego County Office of Education (SDCOE).
- 2.7. Authorization to Contract with Public Surplus** 30  
It is recommended that the Board of Education authorize contracting with Public Surplus for the advertising and sale of Child Nutrition Services equipment that has been declared surplus.
- 2.8. Authorization to Sell/Dispose of Surplus Items** 35  
It is recommended that the Board of Education declare the described items as surplus and authorize the sale or disposal of them in accordance with the recommended terms.
- 2.9. Authorization to Contract with Foley To Provide an On-Line Platform for Streamlining the Administration of Medical Examinations, Licensing Requirements, DMV Record Searches, and Responses to Federal Motor Carrier Safety Administration Inquiries for Individuals Driving District Vehicles** 38  
It is recommended that the Board of Education declare the described items as surplus and authorize the sale or disposal of them in accordance with the recommended terms.
- Human Resource/Pupil Services**
- 3.1. Personnel, Regular** 40  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 3.2. Approval of Short-Term Positions** 42  
It is recommended that the Board of Education approve the short-term positions.
- 3.3. Adoption of Proclamation Endorsing Drug Awareness Week October 23 – 31, 2021** 43  
It is recommended that the Board of Education adopt the proclamation declaring the week of October 23 – 31, 2021 as Drug Awareness Week / Red Ribbon Week.

**E. DISCUSSION AND/OR ACTION ITEMS** 45  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

**Superintendent**

**1.1. Appointment of Payroll Specialist** 46  
It is recommended the Board of Education approve the appointment of Sheila White, as Payroll Specialist, effective October 25, 2021.

**1.2. Approval to Create Director of Communications and Community Engagement Job Description** 47  
It is recommended that the Board of Education approve the job description for Director of Communications and Community Engagement job description.

**1.3. Approval of Appointment of Members to Board Advisory Committees** 51  
It is recommended that the Board of Education approve the recommended appointments to the Board Advisory Committees.

**Business Services**

**2.1. Approval of Monthly Financial Report** 55  
It is recommended that the Board approve the Monthly Financial Report as presented.

**2.2. Current Facility Needs List** 58  
It is recommended that the Board engage in a discussion of funds available for Capital Outlay projects and priorities for facility needs projects. This is an information item. Action, if any, is at the discretion of the Board.

**Educational Services**

**3.1. Presentation of 2021-2022 California Schools Dashboard Local Indicators Submission** 60  
This is an information item. Action, if any, is at the discretion of the Board of Education

**F. BOARD POLICIES AND BYLAWS** 61

**1.1. Second Reading of Board Policies (BP):** 62

- **BP 0420 – School Plans/Site Councils**
- **BP 0420.4 – Charter School Authorization**
- **BP 0430 – Comprehensive Local Plan for Special Education**

Revised Board Policies 0420, 0420.4, and 0430, are being presented in a Second Reading for approval.

Members present:

\_\_\_ Ryan  
\_\_\_ Levens-Craig  
\_\_\_ El-Hajj  
\_\_\_ Fox  
\_\_\_ Burns

**ITEM A. OPENING PROCEDURES – 7:00 P.M.**

1. Call to Order and Welcome
2. District Mission  
*Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the October 5, 2021, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report



**Requests for Use of Facilities**

<i>Fiscal Year:</i>		<i>Report For:</i>									
2021-22		October 5, 2021									
Site	Organization	Facility(ies) Used	Date From	Date To	Day(s) of the Week	From Time	To Time	Total Days	Total Hours	Attend	Fees
PRIDE Academy	CSEA 557	Learning Resource Center	9/9/2021	6/2/2022	Thursday	4:00 PM	7:00 PM	10			

**Santee School District  
ENROLLMENT REPORT  
10/1/2021  
Month 2 Week 4  
School Week 7**

SCHOOL	REGULAR ED														SPECIAL ED								Total All										
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/01/21	10/02/20	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	10/01/21	10/02/20	# Diff	% Diff	09/24/21	09/24/21	# Diff	
Cajon Park		9	72	72	83	85	96	106	98	91	114	826	869	-43	-4.9%	0	10	6	6	3	6	10	3	9	6	59	69	-10	-14.5%	885	886	-1	
Carlton Hills		21	47	59	54	53	59	58	62	78	69	560	640	-80	-12.5%	9	9	3	9	4	4	4	3	3	48	33	15	45.5%	608	610	-2		
Carlton Oaks			85	74	68	85	82	82	101	87	90	754	783	-29	-3.7%	6	6	10	6	12	6	9	9	5	69	70	-1	-1.4%	823	822	1		
Chet F. Harritt		11	59	66	70	68	72	54	74	53	50	577	611	-34	-5.6%	0	0	0	0	0	8	3	7	5	23	10	13	0.0%	600	603	-3		
Hill Creek		19	72	80	77	78	82	73	61	53	63	658	725	-67	-9.2%	1	3	4	5	6	6	0	0	0	0	25	24	1	4.2%	683	681	2	
Pepper Drive			59	71	66	85	91	96	90	88	120	766	835	-69	-8.3%	0	0	0	0	0	0	0	0	0	0	0	8	-8	-100.0%	766	767	-1	
Pride Academy		18	73	73	86	44	54	72	71	56	46	593	489	104	21.3%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	593	594	-1
Rio Seco			94	97	90	87	98	114	89	110	100	879	888	-9	-1.0%	3	9	8	6	6	9	8	5	6	60	45	15	33.3%	939	943	-4		
Sycamore Canyon		18	47	57	58	43	54	39	27	0	0	343	344	-1	-0.3%	0	0	0	0	0	0	0	0	0	0	10	-10	0.0%	343	344	-1		
<b>SUBTOTAL</b>	<b>0</b>	<b>96</b>	<b>608</b>	<b>649</b>	<b>652</b>	<b>628</b>	<b>688</b>	<b>694</b>	<b>673</b>	<b>616</b>	<b>652</b>	<b>5956</b>	<b>6184</b>	<b>-228</b>	<b>-3.7%</b>	<b>1</b>	<b>31</b>	<b>34</b>	<b>32</b>	<b>30</b>	<b>34</b>	<b>37</b>	<b>27</b>	<b>33</b>	<b>25</b>	<b>284</b>	<b>269</b>	<b>15</b>	<b>5.6%</b>	<b>6240</b>	<b>6,250</b>	<b>-10</b>	
Alternative School		1	7	5	9	9	12	5	9	3	5	65	26	39	150.0%	2				2		1			5				70	69	1		
Santee Success										2	2	4	3	1	33.3%										0	0	0	0.0%	4	4	0		
NPS												0	0			0	0	0	0	1	1	3	3	4	12	13	-1	-7.7%	12	12	0		
<b>SUBTOTAL</b>		<b>7</b>	<b>5</b>	<b>9</b>	<b>9</b>	<b>12</b>	<b>5</b>	<b>9</b>	<b>5</b>	<b>7</b>		<b>69</b>	<b>29</b>	<b>40</b>	<b>137.9%</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>4</b>	<b>17</b>	<b>13</b>	<b>4</b>	<b>30.8%</b>	<b>86</b>	<b>85</b>	<b>1</b>	
<b>TOTAL</b>	<b>0</b>	<b>96</b>	<b>615</b>	<b>654</b>	<b>661</b>	<b>637</b>	<b>700</b>	<b>699</b>	<b>682</b>	<b>621</b>	<b>659</b>	<b>6025</b>	<b>6,213</b>	<b>-188</b>	<b>-3.0%</b>	<b>1</b>	<b>33</b>	<b>34</b>	<b>32</b>	<b>30</b>	<b>37</b>	<b>38</b>	<b>31</b>	<b>36</b>	<b>29</b>	<b>301</b>	<b>282</b>	<b>19</b>	<b>6.7%</b>	<b>6326</b>	<b>6335</b>	<b>-9</b>	

Please note: Special Ed, PK, TK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK	EAK 4yo	Total All
Cajon Park	0		0	885
Carlton Hills	0		0	608
Carlton Oaks	0		0	823
Chet F. Harritt	0		0	600
Hill Creek	0		0	683
Pepper Dr	0		0	766
Prospect Ave	0		0	593
Sycamore Canyon	76	0	0	419
<b>Total PK/EAK</b>	<b>76</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Total Enrollment Including PK 6402</b>
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## **Item C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.*

Agenda Item C.

## **Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.*

Agenda Item D.

Consent Item D.1.1.  
Prepared by Dr. Kristin Baranski  
October 5, 2021

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- September 21, 2021, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item D.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

September 21, 2021  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President  
Elana Levens-Craig, Vice President  
Dianne El-Hajj, Clerk  
Ken Fox, Member  
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Ryan welcomed those attending in-person, and online, and recited the District Mission.

**3. Pledge of Allegiance**

Member Ken Fox, led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

President Ryan presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Enrollment Report
- 1.3. Claims Against the District

**C. PUBLIC COMMUNICATION**

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

**C. PUBLIC HEARING**

**1. Compliance with Education Code Section 60119 K-12 Public Textbook and Instructional Materials Funding Realignment Program**

President Ryan opened the public hearing in Compliance with Education Code Section 60119 K-12 Textbooks and Instructional Materials Funding Realignment Program. There were no comments. The public hearing was closed.

**E. CONSENT ITEMS**

President Ryan invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval/Ratification of Agreements for Mileage Reimbursement in Lieu of District Transportation
- 3.1. Ratification of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center
- 4.1. Personnel, Regular
- 4.2. Ratification of Short-Term Service Agreement
- 4.3. Approval of Short-Term Service Agreement
- 4.4. Adoption of Resolution No. 2022-04 to Reduce and/or Eliminate Classified Non-Management Positions

Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Burns</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

**1.1. Adoption of Resolution No. 2022-05 Declaring October 11 – 15, 2021 as Week of School Administrator**

Superintendent Baranski presented Resolution No 2022-05, declaring October 11-15 as Week of School Administrator. Member Levens-Craig moved approval.

<i>Motion:</i>	<u>Levens-Craig</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Burns</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

**Educational Services**

**2.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2021-22**

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, presented Resolution 2022-02, Sufficiency of Instructional Materials 2021-22, for certification and adoption. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>		<u>Ryan Aye</u>		<u>Fox Aye</u>
<i>Second:</i>	<u>Fox</u>		<u>Levens-Craig Aye</u>		<u>Burns Aye</u>
<i>Vote:</i>	<u>5-0</u>		<u>El-Hajj Aye</u>		

**G. BOARD POLICIES AND BYLAWS**

President Ryan noted item G.1.1. were first readings of School Plans/Site Councils (BP 0420); Charter School Authorization (BP 0420.4); and Comprehensive Local Plan for Special Education (BP 0430); and encouraged the Board to review and discuss any questions with Administration.

**1.1. First Reading of Board Policies (BP):**

- **BP 0420 – School Plans/Site Councils**
- **BP 0420.4 – Charter School Authorization**
- **BP 0430 – Comprehensive Local Plan for Special Education**

**H. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association President, was present but had no communication.

**I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Superintendent Baranski reported a decrease in COVID cases since the last Board meeting; down to 27 from 42 cases the prior week, a decline similar to the County rates. She noted some prior concerns of increased cases after the Labor Day holiday and shared the District continues to make sure all the safety measures continue in place.

Superintendent Baranski shared the District began to collect employee COVID-19 vaccinated or unvaccinated status, as required by the California Department of Public Health (CDPH). She noted 560 employees had reported their status, with the deadline to report being Friday, September 24. Superintendent Baranski shared experiencing some resistance from staff, similar to other districts, and noted that those that do not submit and/or reply with their status will have to submit to weekly tests, as required by the CDPH. Member Levens-Craig inquired if Board members needed to submit their vaccination status. Superintendent Baranski shared the Board should submit their results to upload to their personnel file. President Ryan noted the need for the District to have a plan in place for those who do not report their status; and shared employees who do not respond to the mandate are being released by some employers, like Rady Children's Hospital. Superintendent Baranski explained disciplinary action will be taken if the employee does not respond as mandated by CDPH and noted the District will be providing testing through USA Medical for staff on a weekly basis.

Superintendent Baranski noted this year's Organizational Board meeting must be held between December 10-24, and noted the calendared meetings are December 7 and December 21. Upon discussion, it was the Board's consensus to hold the Organizational meeting on December 21; but possibly meet at an earlier time.

President Ryan noted there were two expulsion hearings scheduled for September 28; and noted the need for a third. Upon discussion, the agreed to hold the three (3) hearings on September 28.

**J. CLOSED SESSION**

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)*
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 7:22 p.m.

**K. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 8:23 p.m. and reported no action was taken.

**L. ADJOURNMENT**

With no further business, the regular meeting of September 21, 2021, was adjourned at 8:23 p.m.

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Dianne El-Hajj, Clerk

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Dr. Kristin Baranski, Secretary

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

**FISCAL IMPACT:**

The estimated travel expenses are \$99.00, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.



Board Travel Report - October 5, 2021												
Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel		District Goal	
Tuesday,	09/28/21		Kristina Hansen	Hill Creek	Autism Basics Training	Online	\$0	\$99	Special Education	Strategies training to aid in treating Autism Spectrum Disorders.		1, 2
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California												
					(none)							

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

**BACKGROUND:**

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2021-22 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Chet F Harritt	18	180	\$0.56	\$1,814.40
Rio Seco	4.8	180	\$0.56	\$ 483.84
Hill Creek	4.8	180	\$0.56	\$ 483.84
Sycamore Canyon	7.2	180	\$0.56	\$ 725.76
Carlton Oaks	14.8	180	\$0.56	\$1,491.84
Sycamore Canyon	8	180	\$0.56	\$ 806.40
Chet F Harritt	20.4	180	\$0.56	\$2,056.32
Sycamore Canyon	15.2	180	\$0.56	\$1,532.16
Hill Creek	3.8	180	\$0.56	\$ 383.04
Carlton Hills	13.2	180	\$0.56	\$1,330.56
Hill Creek	11.6	180	\$0.56	\$1,169.28
Sycamore Canyon	12.8	180	\$0.56	\$1,290.24
Sycamore Canyon	13.2	180	\$0.56	\$1,330.56
Carlton Oaks	9.2	180	\$0.56	\$ 927.36
Sycamore Canyon	14.8	180	\$0.56	\$1,491.84
Carlton Hills	8.8	180	\$0.56	\$ 887.04
Sycamore Canyon	16.8	180	\$0.56	\$1,693.44
Carlton Oaks	6	180	\$0.56	\$ 604.80
Sycamore Canyon	12.8	180	\$0.56	\$1,290.24
Chet F Harritt	17.6	180	\$0.56	\$1,774.08
Carlton Oaks	18.8	180	\$0.56	\$1,895.04
Children's Workshop	51.6	180	\$0.56	\$5,201.28
Sycamore Canyon	15.6	180	\$0.56	\$1,572.48
Rio Seco	5.6	180	\$0.56	\$ 564.48
Carlton Oaks	11.6	180	\$0.56	\$1,169.28

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Hills	11.6	180	\$0.56	\$1,169.28
Carlton Hills	5.2	180	\$0.56	\$ 524.16
Carlton Hills	8.4	180	\$0.56	\$ 846.72
Chet F Harritt	21.2	180	\$0.56	\$2,136.96
<b>Total:</b>				<b>\$38,646.72</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$38,646.72 is paid in lieu of District provided transportation.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.

**BACKGROUND:**

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period August 1, 2021 through August 31, 2021.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There were 255 transactions totaling \$26,954.86 charged to various funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20210805	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	49.98	Ranch dressing packets.
20210805	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*2P89V6B40	199.90	1 oz. Ranch dressing packets.
20210809	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*2P60H7VV2 A	290.43	9ea - 5 gallon portable water beverage dispenser for school sites.
20210810	ABEL,CATHY	CHILD NUTRITION	DOLLAR TREE	15.09	Paper goods.
20210812	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	8.97	Juice.
20210812	ABEL,CATHY	CHILD NUTRITION	HORSMAN AUTOMOTIVE	61.09	Propane.
20210816	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*2D4LJ1EE0	142.40	Ranch dressing packets 1.5oz.
20210817	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*2D5EW0PO0	35.94	Almond milk.
20210818	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	108.57	Gluten free pretzel.
20210818	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	90.70	Dairy free foods.
20210827	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*257PJ4NQ0	236.32	Cambro black high heat full size 6" food pans.
				1,239.39	
20210804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	113.38	Board meeting supplies.
20210804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	44.06	Meeting supplies.
20210804	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	327.49	Logistics meeting supplies.
20210805	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*2P7W08E42 A	60.28	Miscellaneous office supplies.
20210805	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	1,107.86	OST sweatshirts and PLT name badges.
20210805	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SPROUTS FARMERS MARK	1.17	Meeting supplies.
20210806	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	230.00	Secretaries meeting supplies.
20210811	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANTEE RECREATION	(50.00)	Reimbursement of park permit fee for Employee Welcome Back event.
20210812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CAL DINING - BAE	2,472.50	Staff Welcome Back.
20210812	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	STARBUCKS STORE 06636	247.95	Staff Welcome Back.
20210813	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ABBEY PARTY RENTS EL C	482.80	CNS & M/O Staff Luncheon.
20210815	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	2.00	Postage.
20210816	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	39.37	Meeting supplies.
20210817	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINAL 378	8.61	Meeting supplies.
20210817	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SQ *TERRIFIC TACO	1,422.22	CN and M/O Staff Appreciation Luncheon.
20210818	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	99.55	Board meeting supplies.
20210819	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	24.10	Meeting supplies.
20210829	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	104.92	PLT name badges.
				6,738.26	
20210817	AVILA,EVONN	BUSINESS SERVICES	AMZN MKTP US*2D6IE14N2	51.52	Epson scanner separation pad.
				51.52	
20210812	BAKER,HOPE	OST PROGRAMS	SMART AND FINAL 929	72.21	YALE snacks.
20210816	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	22.63	Classroom learning toys.
20210816	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	14.46	Classroom office supplies.
20210818	BAKER,HOPE	OST PROGRAMS	DOLLARTREE	25.86	Classroom supplies.
20210818	BAKER,HOPE	OST PROGRAMS	SMART AND FINAL 929	128.56	YALE snacks.
				263.72	
20210808	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2P4D43IC1	65.94	Split - COVID supplies, social distancing (68.05%).
20210808	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2P4D43IC1	30.96	Split - Reading books (31.95%).
20210808	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2P6Z11S00	101.10	Split - COVID supplies, social distancing (18.18%).
20210808	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2P6Z11S00	455.07	Split - Reading books (81.82%).
20210811	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*2P3GE68A2	305.70	Supplemental materials, books.
20210815	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2P67D9I62	17.22	Lanyards for COVID.
20210817	BONSER,KRISTEN	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	3.00	Supplemental curriculum.
20210817	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D0JT8HK1	23.48	Health office supplies.
20210817	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D1HD5BQ1	158.37	Outdoor learning materials.
20210817	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D9YR9LW2	10.76	Technology supplies.
20210817	BONSER,KRISTEN	PRIDE ACADEMY	TEACHERSPAYTEACHERS.CO	111.00	Supplemental math curriculum.
20210818	BONSER,KRISTEN	PRIDE ACADEMY	THE HOME DEPOT #0673	57.57	Custodial supplies.
20210818	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D6KN3BI1	20.78	Split - USB C TO USB C cable 100W 10FT, JSA (32.7%)
20210818	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D6KN3BI1	19.63	Split - Twin mattress protector waterproof (30.89%).
20210818	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D6KN3BI1	27.71	Split - Ambesonne abstract fitted sheet, co (43.61%).
20210818	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D6KN3BI1	(4.58)	Balancing Entry Amount (-7.21%).
20210818	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D6KN3BI1	-	Balancing Entry Tax (0%).
20210818	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D4XT7V20	32.30	Goal setting materials.
20210822	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D89S0SD0	81.86	PBIS materials.
20210823	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D7719VW2	5.24	Student incentives.
20210824	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D2UU38K2	77.52	Technology supplies.
20210824	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*2D40P4HZ2 A	24.77	Office supplies.
20210824	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D9952812	32.31	Student incentives.
20210825	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*2D0L76Q02	230.67	Student incentives.
20210826	BONSER,KRISTEN	PRIDE ACADEMY	AMAZON.COM*2D3YJ2202	31.24	Office supplies.
				1,919.62	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20210822	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	BROOKES PUBLISHING	118.65	Protocols for Special Education.
20210823	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*2D55X47P0	45.32	Special Education Preschool Files.
20210824	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	AMAZON.COM*2D0EL6RV0	31.85	Changing paper for Special Education Class.
20210825	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	RIVERSIDE INSIGHTS	564.19	Protocols for Special Education.
20210829	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	WESTERN PSYCHOLOGICAL	94.82	Protocols for Special Education.
				854.83	
20210829	BORTS,KATHERINE	HUMAN RESOURCES	LUCIDCHART.COM/CHARGE	95.40	Software.
				95.40	
20210825	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Online meeting conferencing.
				29.98	
20210804	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P3VC3X80	147.21	School supplies.
20210804	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P32886D1	24.07	Classroom supplies.
20210804	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P6D48VV0	15.14	Classroom supplies.
20210804	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P3M75MC0	98.39	Classroom supplies.
20210804	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P1DY8QC1	70.52	Classroom supplies.
20210805	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P61692H1	19.47	Classroom supplies.
20210805	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P6FO9AM2	68.18	Classroom supplies.
20210805	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P8R145B0	35.73	Classroom supplies.
20210805	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P8RU8550	21.54	Office supplies.
20210806	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2P43822Y1	24.82	Classroom supplies.
20210810	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2D1E064U1	126.63	Classroom supplies.
20210815	DOBBINS,TIMOTHY	CAJON PARK	LAKESHORE LEARNING MAT	23.14	Classroom supplies.
20210816	DOBBINS,TIMOTHY	CAJON PARK	SEESAW LEARNING	120.00	Software subscription for classroom.
20210816	DOBBINS,TIMOTHY	CAJON PARK	SEESAW LEARNING	120.00	Software subscription for classroom.
20210819	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2D1MF8840	59.64	Classroom supplies.
20210822	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2D1VX2DE0	238.64	Classroom supplies.
20210822	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2D6YY8PK2	31.82	Classroom supplies.
20210823	DOBBINS,TIMOTHY	CAJON PARK	AMZN MKTP US*2D8QD7RP1	109.86	Classroom supplies.
				1,354.80	
20210802	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2P7447OP2	11.49	Title 1- Materials- Photo background.
20210802	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2P3MG8A90	17.23	Title 1- Materials- table flags.
20210802	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2P7E03OD2	19.38	Title 1- Materials-Medals.
20210802	FORSTER,CHASITY	HILL CREEK	IKEA SAN DIEGO	93.68	Unrestricted- Bookcase.
20210803	FORSTER,CHASITY	HILL CREEK	TARGET 00014852	96.80	General Fund- Student Engagement Supplies.
20210805	FORSTER,CHASITY	HILL CREEK	SMORE.COM - EDUCATOR	79.00	Title 1- Materials- Newsletter Subscription.
20210808	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	43.25	Lottery- water, STEM supplies.
20210812	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	7.53	Incentive materials.
20210813	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2P0F13792	33.39	Velcro - General materials.
20210813	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2D5TK3ZX0	12.88	Teacher materials.
20210813	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	14.91	Office supplies.
20210815	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2P1DJ7U52	51.66	Mask lanyards.
20210815	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	86.14	Office supplies.
20210816	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2D3WX8MY1	61.96	Office supplies for restroom passes.
20210816	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2P4XV6VW2	153.53	White board for Middle School PE.
20210817	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*2D9JZ9HM1 A	57.46	Teacher materials - SPED.
20210817	FORSTER,CHASITY	HILL CREEK	VISTAPR*VISTAPRINT.COM	44.84	Office business cards.
20210817	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*2D3AM1BF1	48.42	Office supplies.
20210825	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	63.42	Office supplies.
				996.97	
20210803	GREEN,CHRISHAUN	OST PROGRAMS	WAL-MART #1917	2.18	Classroom incentive supplies.
20210815	GREEN,CHRISHAUN	OST PROGRAMS	SMART AND FINAL 929	62.32	Snacks for Project SAFE.
20210817	GREEN,CHRISHAUN	OST PROGRAMS	DOLLARTREE	4.51	Classroom activities.
20210829	GREEN,CHRISHAUN	OST PROGRAMS	TARGET 00014852	18.04	Office Supplies.
				87.05	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20210805	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2P74R7HR0	20.34	Bulletin board decorations.
20210805	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2P1VE75U0	326.75	Rolling cart for storing round tables in the MPR.
20210806	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2P4P85QT0	168.04	Green traffic cones.
20210806	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2P69H2BIO	19.37	Bulletin board decorations.
20210808	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	59.89	Paint and supplies for beautification day.
20210808	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	199.44	Student incentives and classroom supplies.
20210808	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	11.96	Sandpaper for beautification day.
20210812	HICKS,TYLENE	CHET F. HARRITT	BARNES & NOBLE #2135	147.63	Classroom incentives.
20210813	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D21J10B1	260.89	Dry erase boards, velcro, projector adapter.
20210815	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D8CQ2J10	107.45	Projector/computer adapters and magnetic dots for hall passes.
20210815	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D7CW91J1	71.86	Carpet dots and scissors.
20210816	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D9632XB1	66.43	SDC preschool sensory supplies.
20210817	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D11F9LD2	19.38	Chair bands/fidget bands for students
20210817	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*2D4199LP2	40.94	Replacement Apple TV remotes for two classes.
20210817	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D2S46BZ1	17.11	Office chair cover for counselor.
20210817	HICKS,TYLENE	CHET F. HARRITT	DOLLAR TREE	12.93	Tubs for paws awards.
20210817	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D4Y89GW0	32.30	Paw print carpet dots for spacing.
20210817	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D4LP3P20	258.56	Lanyards for student face masks.
20210818	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D0TF9Q61	32.30	Velcro dots for preschool.
20210824	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*251PB1FR1	21.52	Sticker dots for labeling lunch tables.
20210824	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D2F908V2	79.90	Accordion file folders for CUMS and chicken bedding.
20210824	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #2253	15.00	Ziplock bags for iPad blocks and cables.
20210825	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*251IU6FN0	15.07	Plastic whistles.
20210825	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D3NX8862	35.33	Chicken feed.
20210825	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D70K7YA0	64.64	Extra green lanyards for student masks.
20210826	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2D9IO0ST2	25.84	Retractable key/badge holders.
20210826	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*2546F4JQ1	41.58	Step stools for hand washing stations.
20210827	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*252528JW0	12.90	Hanging file folders.
20210827	HICKS,TYLENE	CHET F. HARRITT	AMAZON.COM*259U14J80	59.39	File folders.
20210831	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*258DQ85T0	16.15	Label maker tape for office.
20210831	HICKS,TYLENE	CHET F. HARRITT	AMZN MKTP US*256WF6FK2	51.66	Video adapter cables for the classroom.
				2,312.55	
20210805	HOHIMER,KAREN	CAJON PARK	AMZN MKTP US*2P4447M40	193.92	Magnets for restroom passes.
20210806	HOHIMER,KAREN	CAJON PARK	AMZN MKTP US*2P8PD67D1	172.20	Carpet velcro dots for social distancing.
20210806	HOHIMER,KAREN	CAJON PARK	AMAZON.COM*2P9Q332K1	230.45	Labels for passes and classroom use.
20210815	HOHIMER,KAREN	CAJON PARK	SMORE.COM	149.00	Digital Newsletter Subscription.
20210816	HOHIMER,KAREN	CAJON PARK	ALBERTSONS #0704	68.77	Food for staff professional learning.
20210827	HOHIMER,KAREN	CAJON PARK	SMART AND FINAL 929	52.44	Water bottles and cups for students.
				866.78	
20210803	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM*2P2B97ZS2	107.40	Staff Development Materials.
20210803	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2P13Q3P00	34.38	Staff Lounge Materials.
20210803	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2P1NO6NL2	76.88	Staff Lounge Materials.
20210804	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2P5Q41XB0	116.91	Office supplies.
20210805	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2P0PD45L0	14.28	Staff Lounge Materials.
20210818	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2D75Q76Z1	5.66	PE equipment.
20210818	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2D05M36G1	23.46	Custodial supplies (scraper).
20210822	HOOKS,TED A	PEPPER DRIVE	AMAZON.COM*2D2RD57E1 A	366.32	PE equipment.
20210830	HOOKS,TED A	PEPPER DRIVE	AMZN MKTP US*2D7368RK2	6.13	PE equipment.
				751.42	
20210802	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*2P5TY0VP1	43.08	Staff Appreciation Cards.
20210806	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*2P19S79S1	36.62	Materials for staff kickoff.
20210806	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*2P2QN61T2	76.54	Materials for staff kickoff.
20210809	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*2P4OL4VS2	15.06	Materials for Teacher PD day.
20210811	LOCKE,SUMMER	SYCAMORE CANYON	AMAZON.COM*2D9Y17Z21	42.96	Game for Counseling office.
20210813	LOCKE,SUMMER	SYCAMORE CANYON	SANTEE LAKES RECREATIO	160.00	Staff PD Reservation @ Santee Lakes.
20210815	LOCKE,SUMMER	SYCAMORE CANYON	SANTEE LAKES RECREATIO	204.00	Staff PD Reservation @ Santee Lakes.
20210818	LOCKE,SUMMER	SYCAMORE CANYON	SANTEE LAKES RECREATIO	(50.00)	Refund for deposit-Staff PD Reservation @ Santee Lakes.
20210818	LOCKE,SUMMER	SYCAMORE CANYON	SANTEE LAKES RECREATIO	(56.00)	Refund for deposit-Staff PD Reservation @ Santee Lakes.
20210818	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*2D09J4VZ0	81.30	Sensory Bin Materials-Kindergarten.
20210818	LOCKE,SUMMER	SYCAMORE CANYON	AMZN MKTP US*2D1NE0VA0	113.24	Sensory Bin Materials-Kindergarten.
20210818	LOCKE,SUMMER	SYCAMORE CANYON	LAKESHORE LEARNING MAT	222.38	Craft containers for sensory bins-Kindergarten.
				889.18	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20210806	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	202.38	HDMI 50' cable, raceway, vga cable w/3.5mm 50', wallplate HDMI, VGA, 3.5mm, junction box white high.
20210806	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	19.44	VGA Cable w/3.5mm, 25' slim.
20210810	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	18.08	Faceplate w/ID window 1 port, raceway, junction box.
20210812	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2P2Y852Z2	107.74	Genuine battery for Dell Latitude 7480 laptop.
20210812	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D1LV8371	35.55	65W USB C AC charger for Dell Latitude laptop.
20210815	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D1LZ8TQ0	25.84	2 of USB C to HDMI VGA adapters for laptops (QGeem).
20210815	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D4MF2T90	247.05	14 of USB C to HDMI VGA adapters for laptops.
20210815	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D6F32JG0	75.41	1 10-pack of HDMI to VGA adapters for laptops.
20210815	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2P83J49D2	213.30	6 of 65W USB C AC chargers for Dell Latitude laptops.
20210817	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D6H92X60	373.23	11 of USB C to HDMI, VGA adapters.
20210817	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D3A06GF0	17.23	1 of USB C to HDMI VGA adapters for MacBooks.
20210818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D5N66VL0	168.00	6 of 65W USB C AC chargers for Lenovo ThinkPads.
20210818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security system.
20210818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	FS *AUDINATE	69.99	Board room audio software.
20210818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D5066Z42	52.46	1 of laptop battery for Dell Latitude 7390 laptop.
20210818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*2D5BW6QT1	155.07	3 of Apple 30W USB C power adapters.
20210818	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*2D5CH0MNO	75.41	1 10-pack of HDMI to VGA adapters for laptops.
20210819	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	17.23	VGA cable w/3.5mm, 25'.
20210822	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	29.26	Decora insert (wallplate) VGA, Decora insert (wallplate) VGA +3.5, VGA cable w/3.5mm, 15' slim.
20210826	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	PADDLE.NET* SQUIRRELS	99.95	AirParrot software.
20210831	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WYZE LABS, INC.	99.00	Computer security software.
				2,126.61	
20210803	MCGINTY,MIMI	SPECIAL EDUCATION	PAYPAL *SELF MATCH	(50.00)	Materials - refund.
20210803	MCGINTY,MIMI	SPECIAL EDUCATION	SPECIAL LEARNING	99.00	Professional development conference for employee.
20210805	MCGINTY,MIMI	SPECIAL EDUCATION	SAN JOAQUI* SJCOE-CSC	150.00	Conference for Jenny.
20210805	MCGINTY,MIMI	SPECIAL EDUCATION	REGION 10 LETS RALLY	10.00	Professional development conference for employee.
20210806	MCGINTY,MIMI	SPECIAL EDUCATION	ALL ABOUT LEARNING	77.75	Materials for RSP.
20210808	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*2P75Q7IS1	37.70	Folders for Mimi.
20210811	MCGINTY,MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	484.89	Protocols for Psych's.
20210813	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*2D4961ZF0	127.45	Items for OT.
20210818	MCGINTY,MIMI	SPECIAL EDUCATION	SP * MHS: MULTI-HEALTH	63.75	Protocols for Psych's.
				1,000.54	
20210803	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMAZON.COM*2P9RV6NM2 A	210.00	Burners for NGSS Pilot Teachers.
20210810	MINUTELLI,DAWN	EDUCATIONAL SERVICES	DOLLARTREE	22.63	Professional Development supplies.
20210810	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET 00014852	16.97	Professional Development supplies.
20210811	MINUTELLI,DAWN	EDUCATIONAL SERVICES	VONS #1897	99.20	Professional Development supplies.
20210826	MINUTELLI,DAWN	EDUCATIONAL SERVICES	AMZN MKTP US*252OU2Z90	95.01	State Preschool supplies.
20210827	MINUTELLI,DAWN	EDUCATIONAL SERVICES	LAKESHORE LEARNING MAT	210.50	State Preschool supplies.
				654.31	
20210806	MONTLER,BONNER M	EDUCATIONAL SERVICES	BEST BUY MHT 00011452	75.41	Secretary's Logitech webcam for virtual meetings.
				75.41	
20210817	NELSON,REBECCA	CHET F. HARRITT	FEDEX OFFICE 00000828	8.37	Campus signage.
20210817	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2D7JA4HA1	169.65	Computer dongles.
20210817	NELSON,REBECCA	CHET F. HARRITT	TARGET 00022327	92.27	Campus signage supplies.
20210818	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*2D02N1Z82	33.56	Custodial supplies.
20210818	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2D92M8ZC2	17.01	Teacher supplies.
20210820	NELSON,REBECCA	CHET F. HARRITT	VISTAPR*VISTAPRINT.COM	44.92	Student incentive cards.
20210820	NELSON,REBECCA	CHET F. HARRITT	AMAZON.COM*2D42X0EP2 A	53.70	Toner office.
20210825	NELSON,REBECCA	CHET F. HARRITT	BUILDASIGN.COM	102.15	Hallway signage.
20210825	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2D7Y56YQ0	9.68	Office supplies.
20210826	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2519773W1	26.86	Teacher supplies.
20210826	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*2577153R1	20.88	RSP supplies.
20210826	NELSON,REBECCA	CHET F. HARRITT	AMZN MKTP US*256XO3NS1	12.92	Health office supplies.
				591.97	
20210810	OCHOA,JESSICA	OST PROGRAMS	WAL-MART #1917	70.08	Classroom supplies.
20210815	OCHOA,JESSICA	OST PROGRAMS	SMART AND FINAL 929	162.48	Professional Development supplies.
20210817	OCHOA,JESSICA	OST PROGRAMS	DOLLAR TREE	10.78	Staff appreciation.
20210827	OCHOA,JESSICA	OST PROGRAMS	USPS PO 0570200071	1.26	Postage due.
20210827	OCHOA,JESSICA	OST PROGRAMS	LOWES #01661*	46.31	Umbrella base.
20210831	OCHOA,JESSICA	OST PROGRAMS	WALMART.COM AY	128.98	Project SAFE classroom supplies.
				419.89	
20210831	OGDEN,LINDSAY	PRIDE ACADEMY	SMART AND FINAL 929	16.48	Student behaviour incentives.
				16.48	
20210813	OLANDER,MICHAEL	PUPIL SERVICES	SYCAMORE LANDFILL	100.60	Disposal of Special Education Visual Impairment program materials.
				100.60	



PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20210816	PARKER, HEIDI MARIA	PEPPER DRIVE	#04 LAKESHORE LEARNING	12.91	Pockets for bathroom passes (COVID protocols).
20210820	PARKER, HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*2D6UE9A12	64.62	ELA student materials.
20210820	PARKER, HEIDI MARIA	PEPPER DRIVE	PARTY CITY 441	2.68	Student incentives.
20210820	PARKER, HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*2D9I817H1	338.40	Math- student materials.
20210824	PARKER, HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*2D1QK1I10	312.46	COVID safety.
20210826	PARKER, HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*2D6RE7D82	32.26	Campus safety.
				<u>763.33</u>	
20210809	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*2P5AP1MY2	56.00	Safety vests for office staff.
20210810	PEZONE, MELYNDA	CARLTON OAKS	FULL SOURCE LLC	160.82	Emergency safety vests for all staff.
20210823	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*2D9YE4VZ2	6.45	Wrist lanyards for campus walkie talkies.
20210829	PEZONE, MELYNDA	CARLTON OAKS	AMZN MKTP US*2560C0TX0	96.93	Sun-blocking umbrellas for campus aides.
20210829	PEZONE, MELYNDA	CARLTON OAKS	DRI*UPRINTING	111.14	Safety Signs for front of school.
				<u>431.34</u>	
20210827	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	ASS CAL SCH ADMIN	775.00	Every Child Counts Symposium Admission Fee.
20210827	PIERCE, STEPHANIE	EDUCATIONAL SERVICES	ASS CAL SCH ADMIN	(225.00)	Every Child Counts Symposium Admission Refund.
				<u>550.00</u>	
20210805	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	WAL-MART #1917	29.61	Laptop adapter.
20210808	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	ADOBE CREATIVE CLOUD	359.88	Annual subscription for digital media design tools.
20210812	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*2P1G05DE2	80.24	Materials for science pilot.
20210813	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	USGS.GOV STORE	8.11	Materials for science pilot.
20210813	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	USGS.GOV STORE	77.00	Materials for science pilot.
20210815	PROUTY, DANIEL J	INSTRUCTIONAL TECHNOLOGY	WALMART.COM AX	251.75	Computer monitor.
				<u>806.59</u>	
20210802	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US*2P0FF8A10	29.06	Welcome back Professional Development.
20210802	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US*2P4RB8AB0	12.92	Welcome Back Theme office bulletin board.
20210803	SIMPSON, DEBRA	RIO SECO	AMZN MKTP US*2P07P6150	56.97	Professional Development Activity.
20210804	SIMPSON, DEBRA	RIO SECO	OTC BRANDS INC	144.98	PBIS thematic supplies.
20210809	SIMPSON, DEBRA	RIO SECO	PARTY CITY 441	86.94	Welcome Back to School Staff supplies and morale boosters.
20210812	SIMPSON, DEBRA	RIO SECO	FOOD4LESS #0349	61.98	Faculty Welcome Back meeting supplies.
20210813	SIMPSON, DEBRA	RIO SECO	SMORE.COM - EDUCATOR	79.00	Professional community newsletter platform.
20210827	SIMPSON, DEBRA	RIO SECO	TWO WAY DIRECT	21.44	Walkie talkie belt clips.
				<u>493.29</u>	
20210816	SOUTHCOTT, STEPHANIE	CARLTON HILLS	LAKESHORE LEARNING MAT	109.87	Kinder lanyards for ID.
				<u>109.87</u>	
20210819	STARKEY, MARK	INFORMATION TECHNOLOGY	AMAZON.COM*2D1F85JT2	155.07	Apple Macbook power dapters.
20210822	STARKEY, MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	35.54	Painter's tape for iPad processing.
20210826	STARKEY, MARK	INFORMATION TECHNOLOGY	AMZN MKTP US*2D2VX4SD2	96.96	HDMI cables for monitor connections in Tech office.
				<u>287.57</u>	
20210819	STORM, BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SYCAMORE LANDFILL	75.59	Dump run for Rio Seco construction trash from portable install.
				<u>75.59</u>	
				<u><u>26,954.86</u></u>	

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Regents of the University of CA	Medical consultant to District nursing staff to advise on medical decision making and guidance for students with complex medical conditions	As Needed, July 1, 2021 – June 30, 2022	\$280 per hour not to exceed \$6,000	Pupil Services Budget in General Fund
Alliance for African Assistance Global Village	Interpretation and translation services	As Needed, Aug 26, 2021 – June 30, 2022	Rates vary, depending on services – Not to exceed \$20,000	English Learner Budget in General Fund

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.

Consent Item D.2.5. Adoption of Proclamation for National School Lunch Week  
Prepared by Karl Christensen  
October 5, 2021

**BACKGROUND:**

In 1946 Congress enacted the National School Lunch Act designed to help states begin, maintain, operate, and expand school lunch programs. Since that time, the program has grown and is continuing to follow those guidelines. The School Nutrition Association is requesting that local school districts adopt the attached proclamation designating the week of October 11 – 15, 2021 as “National School Lunch Week.” This year’s theme is “Wild About School Lunch.” The adopted and endorsed proclamation will be displayed at each site in the Child Nutrition Services serving area during the designated week of October 11 – 15, 2021.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt the proclamation endorsing the week of October 11 – 15, 2021 as National School Lunch Week.

This recommendation supports the following District goal:

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

**FISCAL IMPACT:**

There is no fiscal impact. This item supports the District’s wellness program.

**STUDENT ACHIEVEMENT IMPACT**

Child nutrition programs including school lunch and breakfast programs, are important to the health and education of the students of Santee School District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.5.

SANTEE SCHOOL DISTRICT PROCLAMATION ENDORSING  
**"NATIONAL SCHOOL LUNCH WEEK"**



OCTOBER 11-15, 2021

**WHEREAS,** The National School Lunch Program has served our nation admirably for over 70 years through advanced practices and nutrition education; and

**WHEREAS,** the National School Lunch Program is dedicated to the health and well-being of our nation's children; and

**WHEREAS,** the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and

**WHEREAS,** there is evidence of continued need for nutrition education and awareness of the value of school feeding programs; and

**WHEREAS,** Santee schools are served from a central production center at 9880 Riverwalk Drive; and

**WHEREAS,** Santee School District invites all family members to join their students for lunch for the reasonable sum of \$6.00/adult (excluding beverage) and \$3.00/child (\$0.40/child for reduced fee lunch).

**NOW, THEREFORE, BE IT PROCLAIMED** that Santee School District hereby officially proclaims October 11-15, 2021 as "National School Lunch Week – Wild About School Lunch."

AYES:

NOES:

ABSENT:

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Dianne El-Hajj, Clerk of the Board of Education

Date: October 5, 2021

**BACKGROUND:**

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district’s governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

<b>SANTEE SCHOOL DISTRICT Uniform Complaint Quarterly Report July 1, 2020 through September 30, 2020</b>			
	<b>Number of Complaints Received in Quarter</b>	<b>Number of Complaints Resolved</b>	<b>Number of Complaints Unresolved</b>
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	0	0	0
<b>Teacher Vacancy and Mis-assignment</b>	0	0	0
<b>Total</b>	0	0	0

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending September 30, 2021 and authorize administration to submit the report to SDCOE.

**FISCAL IMPACT:**

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

**STUDENT ACHIEVEMENT IMPACT:**

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.6.

Consent Item D.2.7.  
Prepared by Karl Christensen  
October 5, 2021

Authorization to Contract with Public Surplus

**BACKGROUND:**

The Board of Education regularly approves the sale of surplus items throughout the year. Public Surplus provide an online option for advertising these items with a 10.5% fee added to the sale of any item sold.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize contracting with Public Surplus for the advertising and sale of items that have been declared surplus.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Sale of surplus items varies each year. Currently, Child Nutrition has items to sell that are roughly valued at \$3,000. With this amount of sales as an example, fees paid to Public Surplus would be \$315.

**STUDENT ACHIEVEMENT IMPACT**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.7.

**Santee School District**  
**ONLINE SALES TERMS AND CONDITIONS**

**Contract.** *An award of sale is a contract between the winning bidder and **Santee School District** upon the terms and conditions set forth herein. **Santee School District** may pursue all legal remedies allowed by law against any bidder who fails to make payment for a winning bid.*

**Guarantee Waiver.** *All property is offered for sale **as-is, where-is**. **Santee School District** makes no warranty, guaranty or representation of any kind, expressed or implied, as to the condition, usability, value, merchantability, authenticity, or fitness for any purpose of the property offered for sale. Some or all items may have been declared unsafe in their present condition by a federal or state safety standard. Buyers should inspect and, if necessary, repair/test all items prior to any use. Buyer is not entitled to any payment for loss of profit or any other money damages, including but not limited to special, direct, indirect, or consequential damages.*

**No Description Warranty.** ***Santee School District** is not responsible for any omissions or errors in description of items being offered for sale. It shall be the bidder's responsibility to inspect and satisfy him or herself as to the details and conditions of the item offered before entering a bid. The Agency does not attest to the authenticity of any item.*

**Inspection.** *Most items offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the item description or contact the person listed to schedule an inspection.*

**Indemnification.** *Bidder agrees for and on behalf of bidder, bidder's heirs, successors and assigns that bidder shall indemnify and hold **Santee School District** harmless from and against any claim, demand or cause of action arising or alleged to have arisen out of the sale or failure to sell any item of surplus property including claims for personal or bodily injury, death or contract damages.*

**Consideration of Bid.** ***Santee School District** reserves the right to reject any and all bids and to withdraw from sale any of the items listed before a notice of award is delivered.*

**Reserve Requirement.** *If there is a reserve requirement and the reserve price is not met by the close of bidding, **Santee School District** reserves the right to sell the auction item to the next highest bidder, relist the item for auction, or otherwise dispose of the item at **Santee School District's** discretion.*

**Notice of Award.** *Successful bidders will receive a Notice of Award by email from [PublicSurplus.com](http://PublicSurplus.com)*

**Payment.** PayMac Inc. a third-party payment processing company, receives all payments for **Santee School District**. Payment for an awarded item must be received **within five (5) business days** after the date of the Notice of Award of the successful bid.

Payment may only be made online by credit card, or by wire transfer. **NO CASH, CHECKS, OR MONEY ORDERS WILL BE ACCEPTED.** If you choose to pay with a credit card, please follow the instructions below. The credit card limit per transaction is \$4,000.00. For payments larger than this amount, follow the instructions listed under Wire Transfers.

#### Payment by Credit Card

Login to the Public Surplus site. Click on the **My Stuff** link and then click on the **Past Bids** link. Click on the description of the auction and then click on the **Pay Online** link located on the right-hand side of the screen. Follow the steps to complete the transaction. A receipt will be emailed to you once the payment has cleared.

#### Partial Payment

There will be **NO** partial payments allowed for an auction. All auctions must be paid in full according to the specified payment process. For example, you **WILL NOT** be able to partially pay for an auction by Credit Card and pay the remainder by another payment method, such as a wire transfer. All credit card payments must be made using a single credit card.

#### Wire Transfers

For payments over \$4,000.00, a Wire Transfer is required. If you need to do a wire transfer, please email support at [buyersupport@publicsurplus.com](mailto:buyersupport@publicsurplus.com) and ask for wire instructions or request the instructions via live chat. These instructions will be emailed to you. Please follow them exactly to ensure prompt payment.

#### Pick-Up and Third-Party Pick-Up Procedures

1. Upon receipt of payment, You will be notified by email sent to the address You provided at registration with Publicsurplus.com. You may then contact **Santee School District** and arrange for a mutually convenient pick-up time. You must bring to the pick-up location (1) the **Notice of Award**, (2) the **Paid Receipt** and (3) personal **picture identification** (such as a Driver License). **You must present all three identification items at the scheduled pick-up, or the auction item(s) will not be released to you.**
2. If you are picking up an item for someone else, you will need to bring the Notice of Award and the Paid Receipt (photocopies are acceptable), plus a note from the designated winning bidder specifically naming you as authorized representative, along with your own personal picture identification. In addition, you must arrange for the winning bidder to send an e-mail from the winning bidder e-mail address used for the auction, stating that you are authorized to pick-up the item.

**Shipping.** We cannot ship any item(s). It will be your responsibility to follow the Third-Party Pick-Up Procedures above to ensure that your item is released.



**Bid Deposits.** **Santee School District** may require bid deposits in order to ensure fairness to all bidders. The deposit will be reversed if no default occurs or the bidder does not win the auction. The deposit will be retained if the winning bidder defaults.

**Buyer Premium.** A Buyer Premium of **10.5%** will be added to the final sale price with a \$1 minimum charge per auction to collect payment. The premium will be visible during the bidding process and will be included in the payment required.

**State/Local Sales and/or Use Tax.** **Santee School District** may collect sales tax, unless the Buyer has provided a valid tax-exempt certificate to **Santee School District** prior to payment. If applicable, the sales tax will be visible during the bidding process and will be included in the payment specified.

**Removal.** Buyer must remove auction item(s) from the agency premises **within ten (10) business days** after the time and date of issuance of the Notice of Award. If the Buyer, after making payment for an item, fails to remove the item within the specified time, the agency reserves the right (1) to retain all payments; and (2) to dispose of the item through another auction or otherwise. Successful bidders are responsible for packing, loading, removing and transporting all property awarded to them from the place where the property is located as indicated on the website and in the Notice of Award. The Buyer must make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will **Santee School District** assume responsibility for packing, loading or transporting auction item(s). Buyer shall be liable to and reimburse **Santee School District** for any damage to **Santee School District's** property caused by Buyer's or Buyer Agent's removal of auction item(s) from the premises. No maintenance may be performed on **Santee School District's** property.

**Risk of Loss.** *In the event an auction item is lost or destroyed after a notice of award has been sent but prior to removal, and to the extent such loss or destruction is not caused by the buyer, or buyer's agent or employee, **Santee School District** will refund any money paid. The liability of **Santee School District** shall not exceed the actual purchase price of the property.*

**Vehicle Titles.** **Santee School District** will issue a title or certificate upon pick up with confirmed payment. Titles may be subject to any restrictions as indicated in the item description on the website. Open titles cannot be issued. **Santee School District** will not issue replacement titles.

**Default.** *Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all items within the specified time. Default may result in termination of the bid contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, **Santee School District** may retain Buyer's bid deposit and exercise such rights and pursue such remedies as are provided by law.*

**Acceptance of Terms and Conditions.** *By submitting a bid, the bidder agrees that the bidder has read, fully understood, and accepted these Terms and Conditions of Online Sales, and agrees to pay for and remove the property, if the bid is accepted, by the dates and times specified.*

\*THESE TERMS AND CONDITIONS ARE SUBJECT TO CHANGE WITHOUT NOTICE\*

**BACKGROUND:**

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<b><u>Category</u></b>	<b><u>Value/Condition</u></b>	<b><u>Option</u></b>	<b><u>Requirements</u></b>
<b><i>Obsolete Instructional Materials</i></b>	<ul style="list-style-type: none"> <li>Usable for educational purposes</li> <li>Any value</li> </ul>	<ul style="list-style-type: none"> <li>Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy</li> <li>Sell to any organization that agrees to use the materials for educational purposes</li> </ul>	<ul style="list-style-type: none"> <li>Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent</li> <li>Notify public of intent at least 60 days prior to disposition</li> </ul>
	<ul style="list-style-type: none"> <li>Unusable for educational purposes or cannot be disposed of as above</li> <li>Any value</li> </ul>	<ul style="list-style-type: none"> <li>Mutilate so as not to be salable and sold for scrap</li> <li>Destroy beyond any economical means</li> </ul>	<ul style="list-style-type: none"> <li>For destruction, provide at least 30 day prior notice to those requesting notice</li> </ul>
<b><i>All Other Personal Property</i></b>	<ul style="list-style-type: none"> <li>Value insufficient to defray costs of arranging a sale</li> </ul>	<ul style="list-style-type: none"> <li>Donate to charitable organization deemed appropriate by the Board</li> <li>Dispose of at local dump</li> </ul>	<ul style="list-style-type: none"> <li>Requires unanimous vote by Board</li> </ul>
	<ul style="list-style-type: none"> <li>\$2,500 or less (one or more items)</li> </ul>	<ul style="list-style-type: none"> <li>Sell without advertising</li> </ul>	<ul style="list-style-type: none"> <li>Requires unanimous vote by Board</li> </ul>
	<ul style="list-style-type: none"> <li>More than \$2,500 (one or more items)</li> </ul>	<ul style="list-style-type: none"> <li>Advertise for Bids or Conduct Public Auction</li> </ul>	<ul style="list-style-type: none"> <li>Post notices in 3 public places and advertise once a week for 2 weeks in</li> </ul>

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> <li>• Accept highest bid or reject all bids</li> <li>• If no qualified bid received, may be sold to any individual or entity</li> </ul>
		<ul style="list-style-type: none"> <li>• Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law</li> </ul>	<ul style="list-style-type: none"> <li>• Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling</li> </ul>
		<ul style="list-style-type: none"> <li>• Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district</li> </ul>	<ul style="list-style-type: none"> <li>• Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools</li> </ul>

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	EA	Obsolete School Bus – EPA non-compliant 1992 20 pass. Bus VIN 40574	1	EA	Fair	\$1,000
1	EA	Obsolete School Bus – EPA non-compliant 1992 20 pass. Bus VIN 53362	1	EA	Fair	\$1,000

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
<b>Other Personal Property</b>	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
	Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools	

**RECOMMENDATION:**

Declare the described items as surplus with an estimated value of \$2,000 and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Income estimated at \$2,000 less fee to on-line bidding vendor, if used.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal items impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.8.

Consent Item D.2.9.  
Prepared by Karl Christensen

Authorization to Contract with Foley  
To Provide an On-Line Platform for  
Streamlining the Administration of Medical  
Examinations, Licensing Requirements, DMV  
Record Searches, and Responses to Federal  
Motor Carrier Safety Administration Inquiries  
for Individuals Driving District Vehicles

October 5, 2021

**BACKGROUND:**

In order to comply with various regulations, the Transportation Department must track and monitor numerous elements related to drivers of District vehicles. These include driver's licenses, physicals, certificates, medical examinations, drug testing, and DMV pull notices. Currently, the department uses a manual system for tracking, monitoring, and notifying employees of upcoming expiration dates.

Furthermore, the Federal Motor Carrier Safety Administration (FMCSA) has modernized its recordkeeping and auditing processes and shifted predominantly to offsite audits. When flagged for an audit, the District must now turn over all required documentation in a digital format within 48 hours. All businesses regulated by the FMCSA must maintain a multitude of records for their safety, compliance, and insurance programs. These include Driver Qualification Files; Department of Transportation (DOT) drug and alcohol testing files; DOT Clearinghouse query records; hours of service logs; proof of insurance; inspection, repair and maintenance records; and training records.

Foley has develop an on-line platform for automating many of these processes. The system will track upcoming renewals, automatically notify employees multiple times, and provide electronic data for the Transportation Department on the status of compliance and for FMCSA inquiries.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize contracting with Foley for an on-line system to track and monitor medical examinations, licenses and certificates, DMV pull notices, and FMCSA inquiries.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

\$1,275 one-time setup fee plus \$8 per month per driver for a total estimated annual cost of \$1,632 from various department budgets within the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.9.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Dust, Theresa	Pepper Drive	VI-01 #30018124	\$0.00	\$61,545.00	09-27-21

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Allen, Luke	Chet F. Harritt	V-11 to <i>VI-11</i> #30017541	\$82,516.00	<i>\$88,899.00</i>	08-11-21
2. Costa, Kristie	Carlton Oaks	IV-05 to <i>V-05</i> #10321203	\$62,913.00	<i>\$67,472.00</i>	08-11-21
3. Phillips, Erica	Carlton Hills	V-01 to <i>VI-04</i> #10324244	\$61,545.00	<i>\$69,751.00</i>	08-16-21
4. Purcell, Jenavieve	Pepper Drive	V-01 to <i>V-05</i> #10321373	\$57,442.00	<i>\$67,472.00</i>	08-11-21
5. Ramirez, Rodolfo	Rio Seco to <i>Chet F. Harritt</i>	IV-08 #10324264	\$69,751.00	\$69,751.00	09-20-21
6. Smit, Sunshine	Cajon Park	VI-07 to <i>VI-10</i> #10321110	\$77,957.00	<i>\$86,163.00</i>	08-11-21
7. Stergios, Trisha	Chet F. Harritt to <i>Rio Seco</i>	V-01 #30002022	\$57,442.00	\$57,442.00	09-20-21

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date



J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Millsap, Cassandra	Chet F. Harritt	Secretary II-School 27 B / 8.0 hrs to 27 B + PGI #1 / 8.0 hrs #10327604	\$3,730.45	\$3,803.04	09-22-21
2. Parras, Wendy	Cajon Park	Instructional Assistant Special Education II 21 E / 6.0 hrs #10327152 to #30017142	\$2,814.86	\$2,814.86	09-20-21
3. Whitacre, Kimberly	Alternative School	School Office Receptionist/Clerk 23.5 E / 2.75 hrs to 23.5 E / 5.0 hrs #10327601	\$1,295.22	\$2,322.66	09-22-21

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Klute, Paula	Sycamore Canyon	Campus Aide	Resignation	10-15-21
2. Mattox-Cox, Samantha	Cajon Park	Instructional Assistant, Special Education I	Resignation	08-02-21
3. Senters, Robin	Rio Seco	Campus Aide	Resignation	09-10-21
4. Zelaskowski, Vince	Maintenance & Operations	Grounds Maintenance Worker III	Retirement	10-01-21

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**BACKGROUND:**

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

Due to a national shortage of school bus drivers, Santee School District will be holding a School Bus Driver training course for those interested in earning their School Bus Driver Certificates. Short-term Van Driver positions will support the Transportation Department and allow the drivers to attend the School Bus Driver training course.

**RECOMMENDATION:**

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to fifteen (15) Van Driver positions for up to six (6) hours per day; from October 6, 2021 – April 15, 2022

**FISCAL IMPACT:**

The approximate cost to employ the short-term positions are as follows:

- Van Driver position – approximately \$151 per position, per day

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.2.

Consent Item D.3.3.  
Prepared by Tim Larson  
October 5, 2021

Adoption of Proclamation  
Endorsing Drug Awareness Week  
October 23 – 31, 2021

**BACKGROUND:**

A major educational goal of Santee School District is to provide students with the knowledge, skills, and attitude needed for a drug-free life. In order to demonstrate the Board’s commitment to this goal, administration recommends adoption of the proclamation endorsing the week of October 23 – 31, 2021 as Drug Awareness Week / Red Ribbon Week.

Red ribbons and satin ribbon chains will be hung on school fences as well as a variety of events acknowledging Drug Awareness Week / Red Ribbon Week will be held at school sites. Schools will be celebrating through the month of October. Below is a list of some of the events that have been held at school sites in the past:

- “Sock It To Drugs” (students wear crazy socks)
- STOMP (the performing group) for grades 3-8
- “Pledge to Keep Your Hands off Drugs” (wear red clothing)
- “From Head to Toe I am Drug Free” (crazy socks and hair)
- “Don’t Ruin Your Dreams by Doing Drugs” (wear pajamas)
- McGruff the Crime Dog (all students pledge to be drug-free and get wristbands)
- Twin Day: “Good Friends Don’t Let Friends Do Drugs” (wear matching clothes)
- Drug awareness magic show
- “Hocus Pocus, Drugs Are Not Our Focus!” (wear appropriate “red” costume)
- “Don’t Get Mixed Up with Drugs!” (wear mix/match clothes)

**RECOMMENDATION:**

It is recommended that the Board of Education adopt the proclamation declaring the week of October 23 – 31, 2021 as Drug Awareness Week / Red Ribbon Week.

**FISCAL IMPACT:**

Site purchase of Red Ribbon Week materials is provided by PTA and community donations.

**STUDENT ACHIEVEMENT IMPACT:**

This proclamation promotes the belief that a drug-free life is a necessary component for a safe and healthy community.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.3.



## **PROCLAMATION ENDORING DRUG AWARENESS WEEK AND THE RED RIBBON CAMPAIGN**

**WHEREAS** alcohol, tobacco, and other drug abuse continues to result in serious health, social and economic consequences in the United States; and

**WHEREAS** it is imperative that communities continue to create coalitions to launch unified and visible community-based alcohol, tobacco, and other drug abuse prevention and education strategies; and

**WHEREAS** collaborative efforts of communities, governments, businesses, law enforcement, schools, religious institutions, and service organizations form the basis of community empowerment and mobilization; and

**WHEREAS** it is these effective partnerships which enable all community members to declare themselves as “drug-free and proud”; and

**WHEREAS** the Red Ribbon Campaign will be celebrated in every community in America during “Red Ribbon Week,” October 23 – 31, 2021; and

**WHEREAS** businesses, governments, law enforcement agencies, schools, religious institutions, service organizations, youth, medical personnel, senior citizens, military, sports teams, and individuals will demonstrate their commitment to alcohol, tobacco, and other drug problem-free communities by wearing and displaying red ribbons during this campaign;

**NOW THEREFORE BE IT PROCLAIMED** that the Santee School District Board of Education does hereby support October 23 – 31, 2021 as RED RIBBON WEEK and encourages all schools in the Santee School District to participate in alcohol, tobacco, and other drug prevention and education programs and activities, making a visible statement and commitment to the development and maintenance of healthy, problem-free communities.

Adopted this 5<sup>th</sup> day of October 2021.

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Barbara Ryan, President

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Elana Levens-Craig, Vice-President

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Dianne El-Hajj, Clerk

---

Ken Fox, Member

---

Dustin Burns, Member

---

Dr. Kristin Baranski, Superintendent

**Item E. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item E.

Discussion and/or Action Item E.1.1.  
Prepared by Dr. Kristin Baranski  
October 5, 2021

## Appointment of Payroll Specialist

### **BACKGROUND:**

With the upcoming retirement of Karen Lippert, the current Payroll Specialist, Administration conducted a thorough application review and interview process to find a replacement. Tonight, Administration recommends the appointment of Sheila White as Payroll Specialist, effective October 25, 2021.

Sheila White has the background and experience for this leadership position. She is currently the Senior Payroll and Benefits Technician in Lemon Grove School District, and prior to that was a Business Services Specialist at Dehesa School District.

### **RECOMMENDATION:**

It is recommended the Board of Education approve the appointment of Sheila White as Payroll Specialist, effective October 25, 2021.

### **FISCAL IMPACT:**

Based on the salary schedule placement of this position, these positions will cost the General Fund, a combination of Unrestricted and Restricted funds, \$109,505.

### **STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.  
Prepared by Dr. Kristin Baranski  
October 5, 2021

Approval to Create Director of  
Communications and Community  
Engagement Job Description

**BACKGROUND:**

Santee School District strives to provide timely and updated communications to parents, staff, and the community. In April 2021, the District conducted a communications audit to gather data and generate recommendations to improve the effectiveness and management of communications. Results of this audit were shared at the June 1 Board of Education meeting and included a need for increased frequency of communication and varied formats of communications for parents and staff. Results also indicated a need for increased communications on student learning outcomes and District achievements.

In an effort to improve communication, the Director of Communications and Community Engagement will work collaboratively with the Board of Education and Superintendent on school/community engagement, relations, and communication needs.

**RECOMMENDATION:**

Administration recommends the creation of a Director of Communications and Community Engagement as reflected in the attached job description.

**FISCAL IMPACT:**

Based on the salary schedule placement, this position will cost the General Fund \$159,746, in a combination of Unrestricted and Restricted funds.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.2.

**Director of Communications and Community Engagement****JOB SUMMARY:**

Under general direction of the Superintendent, plans, develops, coordinates and implements communication and public relations activities; manages effective media, community, and public relations; composes and designs press releases for distribution; keeps staff abreast of current trends and research pertinent to the work of public school districts; and coordinates, and facilitates special public events.

**EXAMPLES OF DUTIES AND RESPONSIBILITIES:**

- Supports the Board of Education, Superintendent, and members of the Cabinet by providing current knowledge and understanding of trends, issues, and research, pertinent to the work of public school districts, public education, and public relations/communications.
- Establishes and maintains positive and cooperative working relationships with representatives of local communications media, community, and employee organizations.
- Plans comprehensive media information processes, including but not limited to press releases, publication of documents, web pages, social media outlets, and other materials to enhance the understanding, awareness, and support of the District's operations and programs.
- Acts as a reliable information source regarding the District in the face of emergencies, crises and other public education or District related issues; generates immediate, effective responses, with Superintendent's approval, in District's crises or emergencies.
- Provides representatives of the community and news media with information and materials regarding District activities and programs; develops and facilitates open forums and/or other feedback mechanisms for parents, students, employees, and other interested parties.
- Develops and manages the District's comprehensive communication plan and provides annual review and updates, as needed.
- Serves as spokesperson for the Superintendent and the District with the media; represents the Superintendent and District as a communications link with a wide variety of public and private organizations, conferences and boards.
- Serves as primary contact for all media requests and inquiries.
- Attends designated meetings including Board of Education and Cabinet meetings, to gather information and identify publicity goals for the District.
- Coordinates, and facilitates a variety of District events including visits by foreign and domestic public officials, fund raisers, ceremonies, recognition events, special presentations, and other events as required.
- Provides training in the development and implementation of public relations strategies and techniques.
- Coordinates marketing and public relations activities for the District.
- Participates in special research projects as directed by the Superintendent, including the preparation of the annual State of the District report.
- Perform related duties as assigned.



## **QUALIFICATIONS GUIDE**

### **Knowledge of:**

- Principles, practices and policies of public relations, marketing and media.
- Principles and techniques of event planning.
- Principles and techniques of project management.
- Elements of writing news releases and other material for print and broadcast media.
- Principles and techniques of printing, publication and website production.
- Marketing practices.
- Report writing and other written and oral communication techniques.
- Principles and practices of training, evaluating and providing work direction to others.
- Policies and objectives of school programs and activities.
- Correct English grammar, spelling, punctuation and language usage.
- Interpersonal skills using tact, patience and courtesy.

### **Ability to:**

- Maintain confidentiality of sensitive and privileged information.
- Exercise professional judgment in the release of information and materials to the media and public.
- Conduct research and use statistics effectively.
- Prioritize and schedule work on several projects simultaneously, re-prioritizing to meet deadlines.
- Meet schedules and timelines.
- Plan, edit and produce publications.
- Plan, edit and produce electronic and/or visual presentations.
- Plan, coordinate and document projects.
- Plan and carry out special events.
- Take photographs with digital cameras.
- Write clearly and persuasively for a variety of readers.
- Write in a wide variety of styles depending on the requirements of the material.
- Independently compose reports, news releases, articles and correspondence describing complex issues or programs.
- Identify, develop and successfully present news and feature story opportunities to print and broadcast editors and reporters.
- Prepare and deliver oral presentations to groups both inside and outside the organization.
- Speak effectively before large and small groups.
- Creatively and effectively analyze situations and problems and adopt effective and appropriate courses of action.
- Perform reliably and effectively in a variety of situations requiring specialized knowledge, tact and good judgment.
- Establish and maintain effective working relationships.
- Train principals and administrators in communication strategies.
- Ability to listen, cooperate and collaborate with others both inside and outside the organization.
- Operate a computer and assigned office equipment.

### **MINIMUM QUALIFICATIONS:**

A Bachelor's degree from an accredited college or university with a major in communications, public relations, journalism or related field AND a minimum of five (5) years of professional experience that provides the knowledge and skills outlined in the position description. Related experience in public education preferred. Master's degree preferred.

**OTHER NECESSARY REQUIREMENTS:**

Possession of a valid Class C California Driver's License and use of private or alternative means of transportation is required.

**WORKING CONDITIONS:**

Environment:

Indoor and outdoor environments; offices, school sites and departments, community settings and events.

Physical Demands:

Hearing and speaking to exchange information and make presentations. Seeing to read a variety of materials. Dexterity of hands and fingers to operate a computer keyboard. Sitting for extended periods of time.

Hazards:

Contact with dissatisfied or abusive individuals. Exposure to hazards of emergency situation sites.

BOARD ADOPTED:

## **BACKGROUND:**

Applications for membership on Board Advisory Committees were distributed to parents, the community, and employees on the District's and School's web and Facebook pages. Submitted applications have been accepted and the Superintendent assigned applicants based on priorities and openings to membership on Board Advisory Committees to fill current vacancies. Membership on a Board Advisory Committee is a one-year term.

The Board advisory committees with vacant positions to be filled are:

- Budget Advisory Committee (BAC)
- Calendar Advisory Committee
- Character Education Committee and School Climate Advisory Committee
- Communication Committee
- District Advisory Committee (DAC)
- District English Learner Advisory Committee (DELAC)
- Special Education Advisory Committee
- Wellness Advisory Committee

**Budget Advisory Committee** focuses on the District's budget and fiscal solvency. Members include 9 community members/parents, 1 Board member, 2 District Administrators, Employee Association members.

**Calendar Advisory Committee** provides recommendations to the Board of Education for the District school calendar. This committee is usually comprised of Employee Association members, District employees, and Board of Education members. Community membership is encouraged.

**Character Education and School Climate Advisory Committee** develops and monitors programs that promote student character. Membership on this committee consists of community members/parents, 1 Board member, 2 District Administrators, and Employee Association members.

**Communication Committee** expands the communication links in the District so a broader range of constituents have an opportunity to clarify, discuss, and hear the latest information in the District and report it accurately back to the stakeholders they represent. Membership on this committee consists of employees and parents, 1 Board member, 2 District Administrators, and Employee Association members.

**District Advisory Committee (DAC)** reviews curriculum and instruction, focuses discussions about quality student achievement, reviews recommended curriculum and instructional policies, and discusses issues that affect and promote student well-being. Membership on this committee consists of parents and teachers, 4 District Administrators, and Employee Association members.

**District English Learner Advisory Committee (DELAC)** provides information on programs and services for English learners. Membership on this committee consists of parents, teachers, 4 District Administrators, Employee Association members.

**Special Education Advisory Committee** reviews and discusses special education issues in order to work collaboratively with staff and parents to resolve concerns. Membership on this committee consists of 9 parents of students with diverse disabilities and from various schools, a special education teacher, a classified employee, 2 District Administrators, 2 Board members, and Employee Association members.

**Wellness Advisory Committee** provides recommendations to the Board of Education for the development and evaluation of the local wellness policy. Membership on this committee consists of parents, 1 Board member, 2 District administrators, Employee Association members, community members, and organizations.

The Superintendent has assigned the applicants based on their priority choices listed on their applications and recommends appointments as assigned in the attached chart. Administration will continue to recruit membership in Board Advisory Committees to assure parent and community input is received.

**RECOMMENDATION:**

Administration recommends that the Board approve the Superintendent’s committee assignments and appoint these applicants to fill vacancies on the various Board Advisory Committees. The applicants represent a variance of schools throughout the District.

**FISCAL IMPACT:**

There is usually a negligible fiscal impact dependent on the committee’s needs. Any costs are paid from department operating budgets.

**STUDENT ACHIEVEMENT IMPACT:**

Board Advisory Committees provide the Board with valuable input and information from all stakeholders when making decisions that impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.3.

Santee School District  
2021-22 Board Advisory Committees

		Budget	Calendar	Character Education & School Climate	Communication	DAC	DELAC	Special Ed	Wellness
<i>Total vacancies for 2021-22</i>		9	Open	9	Open	9	9	9	9
Applicant Name	Represents								
1	Heather Hansen								x
2	Charlotte Turrubiarres				x			x	
3	Gina Willkomm	x		x					
4	Lauren Ellis	x				x			
5	Debra Ellis		x	x					
6	Candace Schmitthenner							x	
7	Kathy Kakacek					x	x		
8	Kirandeep Ranouta			x		x			
9	Kristin Skura			x		x			
10	Helen Rosati	x				x			
11	Helen Allen	x				x			
12	Brenna Jupin-Depew			x					x
13	Krystal Andersen				x				x
14	Matt Marsman	x			x				
15	James Biancavilla			x	x				
16	Priscilla Camanho	x				x			
17	Madeline Gershwin			x	x				
18	Duncan Ellson							x	x
19	Corinne Lee-Kubli			x		x			
20	Brooke Widen			x					x
21	Rob Fox					x			x
22	Mary DeMaria				x	x			
23	Luke Himebaugh		x	x					
24	Danielle Clark			x				x	
25	Karen Sturn					x			x
26	William Macha	x				x			
27	Donna Provost					x		x	
28	Darci Kennedy					x		x	
29	Joseph Perricone	x		x					
31	Julie Kuhn			x		x			
32	Lindsay Smith			x		x			
33	Daniel Bickford			x		x			

Santee School District  
2021-22 Board Advisory Committees

		Budget	Calendar	Character Education & School Climate	Communication	DAC	DELAC	Special Ed	Wellness
34	Rebecca McKnight	Parent - PRIDE Academy		x		x			x
35	Stephanie Whiteley	Parent - PRIDE Academy	x			x			
36	Dawn Perry	Santee Citizen		x				x	
37	James Mayfield	Parent - Rio Seco	x	x					
38	Celeste Gu	Parent - Rio Seco				x	x		
39	Brooke Grote	Parent - Rio Seco			x				
40	Jessica Dorman	Parent - Cajon Park	x			x			
41	Karen Brentano	Santee Citizen		x		x			

Discussion and/or Action Item E.2.1.  
Prepared by Karl Christensen  
October 5, 2021

Approval of Monthly Financial Report

**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period July 1, 2021 through August 31, 2021 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$17,135,466; cash receipts of \$12,356,316; and disbursements of \$8,654,656 are reflected for the period of July 1, through August 30, 2021 resulting in an ending cash balance of \$20,837,126 as of August 31, 2021.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

# Monthly Financial Report - July and August

1

## CASH REPORT FOR JULY AND AUGUST

	Actual	Projected*	Difference
Beginning Cash Balance as of July 1, 2021	\$17,135,466	\$17,135,466	\$ -
<b>INCOME</b>			
A. Local Control Funding Formula			
State Aid- Current Year	2,881,572	2,881,572	\$ -
State Aid- Deferral	7,954,046	7,954,046	\$ -
Property Taxes	536,268	536,268	\$ -
B. Federal Income			
Federal Funding	367,858	367,858	\$ -
C. State Income			
Lottery		-	\$ -
Other State Funding	33,442	33,442	\$ -
D. Local Income			
Other Local Income	119,581	119,581	\$ -
Spec Ed- Current Year	433,456	433,456	\$ -
Spec Ed- Deferral	-	-	\$ -
Interest	30,093	30,093	\$ -
E. Due to/Due from other funds	-	-	\$ -
F. Debt Proceeds	-	-	\$ -
<b>TOTAL INCOME</b>	<b>\$12,356,316</b>	<b>\$12,356,316</b>	<b>\$ -</b>
Beginning Balance Plus Income	\$29,491,782	\$29,491,782	\$ -
<b>DISBURSEMENTS</b>			
G. Commercial Warrants	\$2,285,183	\$2,285,183	\$ -
H. Salary and Benefits	6,115,562	\$6,115,562	\$ -
I. Other Outgo	253,911	\$253,911	\$ -
J. Interfund Borrowing Out	-	-	\$ -
K. Debt Service	-	-	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$8,654,656</b>	<b>\$8,654,656</b>	<b>\$ -</b>
Ending Cash Balance as of August 31, 2021	\$20,837,126	\$20,837,126	\$ -

\* Based on Cash Flow Projection at Unaudited Actuals - September 2021



**Budget Revisions**  
**Through August 31, 2021**  
**2021-22 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	21,024,472	2,548,151	23,572,622
Estimated Income	50,445,288	33,755,735	84,201,023
Estimated Expenditures	51,333,624	35,746,364	87,079,988
<b>Change in Fund Balance</b>	<b>(888,336)</b>	<b>(1,990,629)</b>	<b>(2,878,965)</b>
Projected Ending Fund Balance	20,136,136	557,522	20,693,657
Less: Restricted Program Carryovers	-	557,522	557,522
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	122,017	-	122,017
Less: Assigned Vacation Carryover	474,800	-	474,800
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,612,400	-	2,612,400
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	16,531,050	-	16,531,050
Projected Reserves	19,143,450	-	19,143,450
	<u>August</u>	<u>July</u>	
Projected Reserve % 2021-22 <sup>1</sup>	21.98%	21.98%	
Projected Reserve % 2022-23 <sup>1,2</sup>	17.84%	17.84%	
Projected Reserve % 2023-24 <sup>1,2</sup>	10.84%	10.84%	

<sup>1</sup>As a % of the Estimated Total Outgo

<sup>2</sup>Based on Multi-Year Projection at 2020-21 Unaudited Actuals September, 2021

Next Update is to Occur December 2021 for 1st Interim

**BACKGROUND:**

At the April 20, 2021 meeting, the Board engaged in a discussion regarding remaining funds available for Capital Outlay projects after completion of the new building projects at Chet F Harritt, PRIDE Academy, and Sycamore Canyon. These new building projects were the last ones included in the original Capital Improvement Program (“CIP”) launched in 2006. The April 20th discussion centered around the prospect of having approximately \$2.5 million in remaining land sale proceeds and \$1 million in facility needs set aside funds in Fund 40 to put towards future Capital Outlay projects.

At prior meetings, the Board has been presented with a Comprehensive Facility Needs List and a subset of that list named the Current Facility Needs List. With the CIP projects substantially completed and the books closed for 2020-21, the District is now able to better estimate remaining land sale proceeds funds available for projects on the Current Facility Needs List. Administration will present a financial summary of funds available and potential projects in order to obtain Board direction on next steps.

**RECOMMENDATION:**

This is an information item. Action, if any, is at the discretion of the Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Approximately \$4 million in available funds for Capital Outlay projects.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.2.

**Current Facility Needs  
Round 2 Priority List**

DRAFT

Date: October 5, 2021				FUNDING		
Site	Project	Priority	Estimated Cost	(1) Remaining Land Sale Proceeds	(2) Facilities Needs Set- Aside	Comments
All Sites	Video surveillance system		\$700,000	\$700,000		
All Sites	Install digital access control system for entry to all spaces		\$1,500,000	\$1,500,000		Do in Phases: 1 = school office and classroom exterior doors, 2 = exterior doors to shared spaces used by students, 3 = all remaining exterior doors and interior doors w/ locks at schools and DO
Cajon Park	Grass play field for primary		\$175,000		\$175,000	
Cajon Park	Irrigation Water Well		\$200,000		\$200,000	Investigate feasibility
PRIDE Academy	Grass play field for lower field		\$175,000		\$175,000	
PRIDE Academy	Irrigation Water Well		\$200,000	\$200,000		Investigate feasibility
Sycamore Canyon	Grass play field for area in back of LRC		\$175,000		\$175,000	
Carlton Hills	Renovate front office to move VP from current location to front office with a small 70sf bump out addition under overhang roof cover		\$500,000	\$500,000		
District Office	Repaint Exterior		\$30,000		\$30,000	
District Office	Remodel Board Room		\$300,000	\$100,000	\$200,000	
ERC	Repaint Exterior		\$50,000		\$50,000	
<b>Total</b>			<b>\$4,005,000</b>	<b>\$3,000,000</b>	<b>\$1,005,000</b>	

Discussion and/or Action Item E.3.1. Presentation of 2021-2022 California Schools Dashboard Local Indicators Submission

Prepared by Dr. Stephanie Pierce  
October 5, 2021

**BACKGROUND:**

The California School Dashboard provides parents and educators with information on school and district progress on local indicators beyond test scores alone. The California School Dashboard provides a more complete picture of how schools and districts are meeting the needs of all students.

State data is not available for some priority areas identified in the Local Control Funding Formula statute. For these priority areas, the State Board of Education approved the local indicators, which are based on information that a local educational agency collects locally. The local indicators are:

- Basic Conditions of Learning (Priority 1)
- Implementation of State Academic Standards (Priority 2)
- Parent and Family Engagement (Priority 3)
- School Climate, as measured by a local climate survey (Priority 6)
- Access to a Broad Course of Study (Priority 7)

The standards approved by the State Board of Education require the District to:

- Annually measure its progress on the local performance indicator based on locally available data.
- Report the results at a regularly scheduled public meeting of the local governing board.
- Report the results to the public through the California Schools Dashboard.

Using the approved self-reflection tools for each local indicator in the Dashboard, the District achieved a rating of “Standard Met” for each area.

**RECOMMENDATION:**

This is an informational item. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Annual self-reflection on local indicators assures a quality education for all students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.1.

**Item F. BOARD POLICIES AND BYLAWS**

Agenda Item F.

Board Policies and Bylaws Item F.1.1.  
Prepared by Dr. Kristin Baranski  
October 5, 2021

- Second Reading: Board Policy (BP)
- BP 0420 – School Plans/Site Councils
  - BP 0420.4 – Charter School Authorization
  - BP 0430 – Comprehensive Local Plan for Special Education

**BACKGROUND:**

The attached revised Board Policy and Administrative Regulation were updated to conform with California School Board Association’s (CSBA) language for the 2021-22 school year. They were presented for a first reading at the September 7, 2021 meeting.

**School Plans/Site Councils**

Policy updated to reflect AB 716 which renames the single plan for student achievement as the school plan for student achievement (SPSA), authorizes the use of uniform complaint procedures for complaints alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA, and authorizes the use of the SPSA to satisfy the requirement for a school improvement plan when a school is identified for targeted or comprehensive support.

**Charter School Authorization**

Policy updated to reflect laws AB 1505 and 1595 which extend the timeline for holding a public hearing to determine the level of support for a charter petition, extend the timeline for making a final decision to grant or deny the petition, define receipt of the petition for the purpose of determining the beginning of this time period, and require publishing staff recommendations 15 days prior to the hearing at which the final decision will be made. As amended, criteria for reviewing the petition require consideration of the interests of the community in which the school is proposing to locate and prohibit the approval of a new charter school offering nonclassroom-based instruction until January 1, 2022.

**Comprehensive Local Plan for Special Education**

Policy updated to reflect the requirement that the Special Education Local Plan Area (SELPA) submit its local plan to the county office of education and/or Superintendent of Public Instruction and the requirement, beginning July 1, 2020, to review the plan every three years. Policy also clarifies the different types of SELPA governance structures and adds an option for arrangements in which the district joins with other districts and the county office of education to form a SELPA. Policy deletes material related to the referral and eligibility of students for special education, which is addressed in AR 6164.4 - Identification and Evaluation of Individuals for Special Education. Policy adds requirement to adopt a procedure for the ongoing review of programs and a mechanism for correcting any identified problem.

**RECOMMENDATIONS:**

Revised Board Policies 0420, 0420.4, and 0430 are being presented for a second reading and adoption.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item F.1.1.

**SCHOOL PLANS/SITE COUNCILS**

The Governing Board believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

Each district school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

The Superintendent or designee shall review each school's SPSA to ensure that it meets the content requirements for all applicable programs, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. The Superintendent or designee shall also ensure consistency between the specific actions included in the district's local control and accountability plan and the strategies identified in each school's SPSA.

The Board shall, at a regularly scheduled Board meeting, review and approve each school's SPSA whenever there are any material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA. (Education Code 64001)

If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)

The Superintendent or designee shall ensure that school administrators and school site council members receive training on the roles and responsibilities of the school site council.

The SPSA may serve as the school improvement plan required when a school is identified for targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

~~When required by law or determined to be a useful tool to accomplish district and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

## **SCHOOL PLANS/SITE COUNCILS**

### **~~Single Plan for Student Achievement~~**

~~The Superintendent or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for each school participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

~~Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.~~

~~The Superintendent or designee shall review each school's single plan and ensure that it has been developed and approved by a properly constituted school site council, meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and students. He/she shall submit to the Governing Board his/her recommendations for plan approval or recommendations regarding any subsequent material revisions of the plan.~~

~~The Board shall review and approve each school's single plan for student achievement at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these categorical programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)~~

~~The Superintendent or designee shall ensure that principals and members of each site council receive training on the roles and responsibilities of the site council. To the extent necessary, he/she shall ensure that site councils receive the resources necessary in order to perform their role effectively.~~

### **School Site Block Grants**

~~Upon receipt of state funding for school site block grants, the Board shall allocate the funds to district schools on an equal per pupil basis. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The school's use of the funds allocated through this block grant shall be proposed by the school site council or, if the school does not have a school site council, by a schoolwide advisory group or school support group. (AB 1802, Sec. 43, Statutes of 2006)~~

~~This only applies to school site block grant funding. Other funding sources through grants or allocations, shall be allocated at the discretion of the District within the guidelines of Federal or State government.~~



**SCHOOL PLANS/SITE COUNCILS**

~~The Board encourages school site councils to fund the highest priority needs identified in school improvement plans. The school site council shall provide the Superintendent or designee and the Board with a written proposal that includes a statement of the identified need(s) and how the funds will be used to enhance the educational program.~~

~~Before the funds are encumbered or expended, the Board shall approve the site council's proposed use of the funds. If the Board does not approve the proposed use, the Board shall inform the school site council of the reasons for disapproval and request that the council review and revise its proposal. (AB 1802, Sec. 43, Statutes of 2006)~~

*Legal Reference:*

Education Code

- 11308 English learner advisory committees
- 3930-3937 Compliance plans
- 4600-4670 Uniform complaint procedures
- 33133 Information guide for school site councils
- 35147 Open meeting laws exceptions
- 52-53 Designation of schools
- 52060-52077 Local control and accountability plan
- 52176 English learner advisory committees
- 56000-56867 Special education
- 64000 Categorical programs included in consolidated application
- 64001 School plan for student achievement, consolidated application programs
- 65000-65001 School site councils
- 20 USC 6303 School improvement
- 20 USC 6311 State plan
- 20 USC 6314 Schoolwide programs; schoolwide program plan
- 20 USC 6421-6472 Programs for neglected, delinquent, and at-risk children and youth
- 20 USC 6601-6651 Teacher and Principal Training and Recruitment program
- 20 USC 6801-7014 Limited English proficient and immigrant students
- 20 USC 7101-7122 Student Support and Academic Enrichment Grants
- 20 USC 7341-7355c Rural Education Initiative

Management Resources

- California Department of Education Publication
- A Guide for Developing the Single Plan for Student Achievement, February 2014*

Websites:

- California School Nutrition Association
- WestEd
- U.S. Department of Education
- California Department of Education
- California Healthy Kids Survey
- California School Climate Survey

EDUCATION CODE

- ~~52-53 Designation of schools~~
- ~~8240-8244 General child care and development programs~~
- ~~8750-8754 Conservation education~~
- ~~18100-18203 School libraries~~

SCHOOL PLANS/SITE COUNCILS

~~32228 32228.5 School safety and violence prevention~~  
~~33133 Information guide for school site councils 35147~~  
~~Open meeting laws exceptions~~  
~~41500 41573 Categorical education block grants 44500-~~  
~~44508 Peer Assistance and Review Program 44520-~~  
~~44534 New Careers Program~~  
~~48400 48403 Compulsory continuation education~~  
~~48430 48438 Continuation education~~  
~~48660 48667 Community day schools~~  
~~51745 51749.3 Independent study~~  
~~51760 51769.5 Work experience education~~  
~~51870 51874 Educational technology~~  
~~52053 52055.55 Immediate Intervention/Underperforming Schools Program~~  
~~52055.600 52055.662 High Priority Schools Grant Program~~  
~~52055.700 52055.770 Quality Education Investment Act 52176-~~  
~~Advisory committees~~  
~~52200 52212 Gifted and Talented Education Program~~  
EDUCATION CODE (continued)  
~~52300 52346 Regional occupational centers~~  
~~52500 52617 Adult education, including:~~  
~~52610 52616.24 Adult education finances~~  
~~52800 52887 School Based Program Coordination Act 52890-~~  
~~Qualifications and duties of outreach consultants 54000 54028-~~  
~~Educationally Disadvantaged Youth Programs 54100 54145-~~  
~~Miller Unruh Basic Reading Act~~  
~~54425 Advisory committees (compensatory education) 54650-~~  
~~54659 Education Improvement Incentive Program~~  
~~54740 54749.5 California School Age Families Education Program~~  
~~56000 56867 Special education~~  
~~64000 Categorical programs included in consolidated application~~  
~~64001 Single school plan for student achievement, consolidated application programs REPEALED~~  
EDUCATION CODE FOR CATEGORICAL PROGRAMS  
~~52012 Establishment of school site council~~  
~~52014 52015 School plans~~  
HEALTH AND SAFETY CODE  
~~104420 Tobacco use prevention~~  
MILITARY AND VETERANS CODE  
~~500 520.1 California Cadet Corps~~  
AB 1802 UNCODIFIED 2006 STATUTE  
~~43 School site block grants~~  
CODE OF REGULATIONS, TITLE 5  
~~3930 3937 Compliance plans UNITED~~  
STATES CODE, TITLE 20  
~~6312 6319 Title I programs; plans~~  
~~6421 6472 Programs for neglected, delinquent, and at risk children and youth~~  
~~6601 6651 Teacher and Principal Training and Recruitment program~~  
~~6801 7014 Limited English proficient and immigrant students~~  
~~7101 7165 Safe and Drug Free Schools and Communities 7341-~~  
~~7355c Rural Education Initiative~~  
~~Management Resources:~~  
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
A Guide and Template for the Single Plan for Student Achievement: A Handbook for School Site-

**SCHOOL PLANS/SITE COUNCILS**

*Councils, April 2006*

*WEB SITES*

*California Department of Education, Single Plan for Student Achievement:-*

*<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>*

*Center for Comprehensive School Reform and Improvement: <http://www.centerforesri.org>*

*U.S. Department of Education: <http://www.ed.gov>*

Policy adopted: February 17, 2009

Revised:

**SANTEE SCHOOL DISTRICT**

Santee, California

**CHARTER SCHOOLS**

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for students. In considering any petition to establish a charter school within the district, the Board shall give thoughtful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

~~The Governing Board believes that charter schools provide one opportunity to implement school level reform and to support innovations which improve student learning. These schools shall operate under the provisions of their charters, federal laws, specified state laws, and general oversight of the Board.~~

One or more persons may submit a petition to the Board for a charter school to be established within the district or for the conversion of an existing district school to a charter school. (Education Code 47605)

Any petition for a charter school shall include all components, signatures, and statements required by law, as specified in the accompanying administrative regulation. The proposed charter shall be attached to the petition. (Education Code 47605)

The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter petition with legal requirements.

~~The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. gather information about the proposal and suggest components that would align the petition with the district's vision and goals for student learning. As needed, the Superintendent or designee may also meet with the petitioners to establish workable plans for contracted services which the district may provide to the proposed charter school. he/she may work with the petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.~~

The Board shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)

**Timelines for Board Action**

Within 60 days of receiving a charter petition, the Board shall hold a public hearing on the charter provisions, at which time the Board shall consider the level of support for the petition by teachers, other district employees, and parents/guardians. A petition is deemed received on the day the petitioner submits a petition to the district office, along with a signed certification that the petitioner deems the petition to be complete. (Education Code 47605)

**CHARTER SCHOOLS**

The Board shall either grant or deny the petition at a public hearing held within 90 days of receiving the petition, or within 120 days with the consent of both the petitioner and the Board. (Education Code 47605)

At least 15 days before the public hearing at which the Board will grant or deny the charter, the district shall publish all staff recommendations regarding the petition, including any recommended findings and, if applicable, certification from the County Superintendent of Schools regarding the potential fiscal impact of the charter school on the district. During the public hearing, the petitioners shall have equal time and opportunity to present evidence and testimony in response to the staff recommendations and findings. (Education Code 47605)

The Superintendent or designee shall maintain accurate records, in relation to each charter petition, of documents submitted, the Board's proceedings, and the findings upon which the Board's decision is made.

**Approval of Petition**

A charter petition shall be granted only if the Board is satisfied that doing so is consistent with sound educational practice and the interests of the community in which the school is proposing to locate. In granting charters, the Board shall consider the academic needs of the students the charter school proposes to serve and shall give preference to petitions that demonstrate the capability to provide comprehensive learning experiences for students who are identified by the petitioner as academically low-achieving, based on standards established by California Department of Education (CDE). (Education Code 47605)

Prior to authorizing any charter, the Board shall verify that the charter includes adequate processes and measures for monitoring and holding the school accountable for fulfilling the terms of its charter and complying with all applicable laws, including Education Code 47604.1. Such processes and measures shall include, but are not limited to, fiscal accountability systems, multiple measures for evaluating the educational program, inspection and observations of any part of the charter school, and regular reports to the Board.

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

## CHARTER SCHOOLS

When a petition is approved by the Board, it shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

### Denial of Petition

The Board shall summarily deny any charter petition that proposes to:

1. Operate a charter school as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization (Education Code 47604)
2. Convert a private school to a charter school (Education Code 47602)
3. Serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district (Education Code 47605)
4. Offer nonclassroom-based instruction (Education Code 47612.7)

Regarding all other charter petitions, the Board shall deny a petition only if the Board makes written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605; 5 CCR 11967.5.1)

1. The charter school presents an unsound educational program that has a likelihood of physical, educational, or psychological harm to, or which is not likely to provide an educational benefit for, the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain the number of signatures required.
4. The petition does not contain a clear, unequivocal statement described in Education Code 47605(e), including that the charter school will be nonsectarian and that the school shall not charge tuition or discriminate against any student based on the characteristics specified in Education Code 220.
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(c).
6. The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.
7. The charter school is demonstrably unlikely to serve the interests of the entire community in which the school is proposing to locate. Analysis of this finding shall include consideration of the fiscal impact of the proposed charter school. A written factual finding shall detail specific facts and circumstances regarding:
  - a. The extent to which the proposed charter school would substantially undermine existing services, academic offerings, or programmatic offerings
  - b. Whether the proposed charter school would duplicate a program currently offered within the district, when the existing program has sufficient capacity for the

**CHARTER SCHOOLS**

students proposed to be served within reasonable proximity to where the charter school intends to locate

8. The district is not positioned to absorb the fiscal impact of the proposed charter school. The district meets this criterion if it has a negative interim certification, or has a qualified interim certification and the County Superintendent certifies that approving the charter school would result in the district having a negative interim certification.

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll students with disabilities who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

**Appeals**

If the Board denies a petition, the petitioner may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to SBE. (Education Code 47605)

At the request of the petitioner, the Board shall prepare the documentary record, including a transcript of the public hearing at which the Board denied the charter, no later than 10 business days after the petitioner makes the request. (Education Code 47605)

Within 30 days of receipt of an appeal submitted to SBE, the Board may submit a written opposition to SBE detailing, with specific citations to the documentary record, how the Board did not abuse its discretion in denying the petition. (Education Code 47605)

If either the County Board or SBE remands the petition to the Board because the petition on appeal contains new or different material terms, the Board shall reconsider the petition and grant shall or deny the petition within 30 days. (Education Code 47605)

~~At his/her discretion, the Superintendent or designee may establish a staff advisory committee to review a submitted petition and the supporting documentation. Such a committee may be used to evaluate the completeness of the proposal, the merits of the proposed educational program, the level of community support, and any concerns that should be addressed by the petitioners. The Superintendent or designee shall also consult with legal counsel as appropriate regarding compliance of the proposal with legal requirements.~~

~~In determining whether to grant or deny a charter, the Board shall carefully review the proposed charter and any supplementary information, consider public and staff input, and determine whether the charter petition adequately addresses all the provisions required by law. The Board shall not deny a charter school petition unless specific written factual findings are made pursuant to law and administrative regulation.~~

~~The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of~~

## CHARTER SCHOOLS

~~understanding shall be annually reviewed by the Board and charter school and adjusted as necessary.~~

~~The district shall not require any student to attend a charter school and shall not require any district employee to work at a charter school. (Education Code 47605)~~

~~The Board shall ensure that any charter granted by the Board contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but not be limited to, fiscal accountability systems, multiple measures for evaluating the educational program, and regular reports to the Board.~~

~~The Board shall monitor each charter school to determine whether it makes "adequate yearly progress" as defined by the State Board of Education and federal Title I accountability requirements. If a charter school fails to make adequate yearly progress for two or more consecutive years, the Board shall take action for program improvement in accordance with law, Board policy, and administrative regulations.~~

~~The Board may consider converting an existing school to a charter school when state or federal law requires restructuring of the school because of low performance or when otherwise deemed beneficial by the district and community.~~

### *Legal Reference:*

#### EDUCATION CODE

5 CCR 11700.1-11705 Independent study

5 CCR 11960-11968.5.5 Charter schools

Corp. Code 5110-6910 Nonprofit public benefit corporations

1240 County superintendent of schools, duties

17078.52-17078.66 Charter schools facility funding; state bond proceeds

17280-17317 Approval of plans and supervision of construction

17365-17374 Fitness of buildings for occupancy; liability of board members

200 Equal rights and opportunities in state educational institutions

220 Prohibition of discrimination

32282 School safety plans

33126 School accountability report card

41365 Charter school revolving loan fund

42131 Interim certification

42238.51-42238.2 Funding for charter districts

44237 Criminal record summary

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992

47640-47647 Special education funding for charter schools

47650-47652 Funding of charter schools

49011 Student fees

51745-51749.6 Independent study

52052 Accountability; numerically significant student subgroups

52060-52077 Local control and accountability plan



CHARTER SCHOOLS

56026 Special education

56145-56146 Special education services in charter schools

Government Code:

1090-1099 Prohibitions applicable to specified officers

3540-3549.3 Educational Employment Relations Act

54950-54963 The Ralph M. Brown Act

6250-6270 California Public Records Act

81000-91014 Political Reform Act of 1974

20 USC 7223-7225 Charter schools

Attorney General Opinion

Opinion No. 11-201 (2018)

78 Ops. Cal. Atty. Gen. 297 (1995)

80 Ops. Cal. Atty. Gen. 52 (1997)

89 Ops. Cal. Atty. Gen. 166 (2006)

California Department of Education Publication

Sample Copy of a Memorandum of Understanding

Court Decision:

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

CSBA Publication:

Charter Schools and Board Member Responsibilities, Education Insights Legal Update Webcast, March 2016

Charter Schools in Focus, Issue 1: Managing the Petition Review Process, Governance Brief, November 2016

Charter Schools: A Guide for Governance Teams, rev. February 2016

Uncharted Waters: Recommendations for Prioritizing Student Achievement and Effective Governance in California's Charter Schools, September 2018

U.S. Department of Education Publication

Dear Colleague Letter: Guidance Regarding the Oversight of Charter Schools Program and Regulatory Requirements, August 2016

Guidance on the Voluntary Use of Race to Achieve Diversity and Avoid Racial Isolation in Elementary and Secondary Schools, December 2011

Charter Schools Program: Title V, Part B of the ESEA, Nonregulatory Guidance, January 2014

Websites:

National Association of Charter School Authorizers

California Charter Schools Association

California Department of Education, Charter Schools

CSBA

U.S. Department of Education

Field Act

17365-17374 Field Act, fitness for occupancy-

41365 Charter school revolving loan fund

42100 Annual statement of receipts and expenditures-

42238.51-42238.53 Funding for charter districts-

44237 Criminal record summary

44830.1 Certificated employees, conviction of a violent or serious felony-

45122.1 Classified employees, conviction of a violent or serious felony-

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992, as amended-

47640-47647 Special education funding for charter schools-

47652 Funding of first year charter schools

48000 Minimum age of admission (kindergarten)-

48010 Minimum age of admission (first grade)

48011 Minimum age of admission from kindergarten or other school-

CHARTER SCHOOLS

~~51745-51749.3 Independent study~~  
~~52052 Alternative accountability system~~  
~~54032 Limited English or low achieving pupils~~  
~~56026 Special education~~  
~~56145-56146 Special education services in charter schools~~  
~~60600-60649 Assessment of academic achievement, including:~~  
~~60605 Academic content and performance standards; assessments~~  
~~60640-60649 Standardized Testing and Reporting Program~~  
~~60850-60859 High school exit examination~~  
GOVERNMENT CODE  
~~3540-3549.3 Educational Employment Relations Act~~  
~~54950-54963 The Ralph M. Brown Act~~  
PENAL CODE  
~~667.5 Definition of violent felony~~  
~~1192.7 Definition of serious felony~~  
CODE OF REGULATIONS, TITLE 5  
~~11700.1-11705 Independent study~~  
~~11960-11969 Charter schools~~  
CODE OF REGULATIONS, TITLE 24  
~~101 et seq. California Building Standards Code~~  
UNITED STATES CODE, TITLE 20  
~~6311 Adequate yearly progress~~  
~~6319 Qualifications of teachers and paraprofessionals~~  
~~7223-7225 Charter schools~~  
CODE OF FEDERAL REGULATIONS, TITLE 34  
~~200.1-200.78 Accountability~~  
~~300.18 Highly qualified special education teachers~~  
COURT DECISIONS  
~~Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986~~  
ATTORNEY GENERAL OPINIONS  
~~89 Ops. Cal. Atty. Gen. 166 (2006)~~  
~~80 Ops. Cal. Atty. Gen. 52 (1997)~~  
~~78 Ops. Cal. Atty. Gen. 297 (1995)~~

Policy adopted: February 17, 2009  
Revised:

SANTEE SCHOOL DISTRICT  
Santee, California

**COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION**

In order to meet the needs of individuals with disabilities, the district shall participate as a member of a Special Education Local Plan Area (SELPA) with other districts and the county office of education pursuant to Education Code 56195.1.

The district shall enter into agreements with other members of the SELPA in accordance with Education Code 56195.1 and 56195.7. Consistent with these agreements, the district shall adopt policies governing the programs and services it operates. (Education Code 56195.8)

The Superintendent or designee shall work with the other members of the SELPA to develop a local plan for the education of individuals with disabilities. The plan shall be approved by the Board and the other members of the SELPA, and shall be submitted to the Superintendent of Public Instruction. (Education Code 56195.1)

The local plan shall be reviewed at least once every three years and updated as needed to ensure the information contained in the plan remains relevant and accurate. The local plan shall be updated cooperatively by a committee of representatives of special and regular education teachers and administrators selected by the groups they represent and with participation by parent/guardian members of the community advisory committee, or parents/guardians selected by the community advisory committee, to ensure adequate and effective participation and communication. (Education Code 56195.9)

Special education programs and services shall be reviewed on an ongoing basis. The results of such evaluations shall be used to identify and correct any program deficiencies.

~~The Governing Board desires to provide a free appropriate public education to all individuals with disabilities, aged 3 to 21 years, who reside in the district, including children who have been suspended or expelled or placed by the district in a nonpublic, nonsectarian school.~~

~~Students shall be referred for special education instruction and services only after the resources of the regular education program have been considered, and where appropriate, utilized. (Education Code 56303)~~

~~The special education local plan area (SELPA) shall administer a local plan and administer the allocation of funds. (Education Code 56195)~~

~~In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district participates as a member of the SELPA.~~

~~The Superintendent or designee shall extend the district's full cooperation to the SELPA. The policies and procedures of the SELPA shall be applied as policies and regulations of this district, with the exception of those that apply to complaints, unless the SELPA plan specifically authorizes the district to operate under its own policies and regulations.~~

*Legal References: (see next page)*

COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION

*Legal Reference:*

EDUCATION CODE

56000-56001 Education for individuals with exceptional needs  
56020-56035 Definitions  
56040-56046 General provisions  
56048-56050 Surrogate parents  
56055 Foster parents  
56060-56063 Substitute teachers  
56170-56177 Children enrolled in private schools  
56190-56194 Community advisory committees  
56195-56195.10 Local plans  
56205-56208 Local plan requirements  
56213 Special education local plan areas with small or sparse populations  
56240-56245 Staff development  
56300-56385 Identification and referral, assessment, instructional planning  
56440-56447.1 Programs for individuals between the ages of three and five years  
56500-56508 Procedural safeguards, including due process rights  
56520-56524 Behavioral interventions  
56600-56606 Evaluation, audits and information  
56836-56836.05 Administration of local plan

GOVERNMENT CODE

7579.5 Surrogate parent, appointment, qualifications, liability  
95000-95029 California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control  
726 Limitations on parental control

CODE OF REGULATIONS, TITLE 5

3000-3089 Regulations governing special education

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10-99.22 Inspection, review and procedures for amending education records  
104.1-104.39 Section 504 of the Rehabilitation Act of 1973  
300.1-300.818 Assistance to states for the education of children with disabilities, including:  
300.500-300.520 Due process procedures for parents and children  
303.1-303.654 Early intervention program for infants and toddlers with disabilities

**Item G. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

**Item I. CLOSED SESSION**

**Item J. RECONVENE TO PUBLIC SESSION**

**Item K. ADJOURNMENT**

Agenda Items G, H, I, J, and K.